



The Library Network

Libraries Working Together

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THE LIBRARY NETWORK BOARD PROCEEDINGS June 15, 2017

The regular meeting of The Library Network (TLN) Board was held on Thursday, June 15, at the Henry Ford Centennial Library, in Dearborn.

Board Members present: Stephen Harper, Acting Chair; Rita VanBrandeghen, Victor Cardenas, Arthur Woodford, Ryan Clark, and Kim Potter. A quorum.

Board Members Absent & Excused: Mark Wollenweber, Lois VanStipdonk, and Reginald Williams.

Additional attendees: Celia Morse, SASUG Representatives; Jim Pletz; TLN Director; Rick Rosekrans, and Judith Kozakowski, TLN.

The Chair called the meeting to order at 10:41 a.m.

1. **Call to audience**

Introduction of Guests – None

Public Comment – None

2. **The Agenda.** Motion by Cardenas, supported by Potter, to approve the Revised Agenda as presented. Motion carried unanimously.

3. **Approval of the Minutes.** Motion by Cardenas, supported by Clark, to approve the minutes of the May 18, 2017 meeting of the Board as presented. Motion carried unanimously.

4. **Communications & Announcements** - 2017 Annual Membership Picnic, July 14, at Heritage Park in Farmington Hills.

5. **New Business –**

Motion by Potter, supported by VanBrandeghen, to approve TLN's Freedom of Information Act Written Summary, as presented. Motion carried unanimously.

Motion by Potter, supported by Woodford, to approve TLN's Freedom of Information Act Procedures & Guidelines, with minimal corrections approved by the Director and Attorney. Motion carried unanimously.

Motion by Potter, supported by Clark, to approve TLN's Freedom of Information Act Fee Itemization Form, as presented. Motion carried unanimously.

6. Reports

Shared Automation System Users' Group – Morse reported that there has been an update to the enterprise catalog. This update is to allow for more accessibility for mobile users.

Every library's home page has been updated.

The Executive Committee officially dissolved the ILS RFP committee, due to their task as a committee being complete.

Steering Committee – The next meeting of the Steering Committee is July 14, prior to the Membership meeting in Farmington Hills.

Finance/Real Estate Committee –None

Human Resources Committee –None

Director's Report –In addition to the Director's written report, Pletz reported that he spoke with vendors not chosen during the RFP process. Both vendors were disappointed in the decision.

There has been a 70% turnover rate, since 2009, of TLN's library directors. There is concern that the next generation of library directors is not being properly developed due to a lot of library positions being part-time positions.

Birmingham Baldwin Library has just completed their building renovations.

Potter left the meeting at this time, 11:55 a.m. Still a quorum.

7. **Financial Reports** – Motion by Cardenas, supported by Clark, to receive and file the following reports. Motion carried unanimously.

- Executive Summary
- Aged Payables Open Items as of 5/31/17
- Check Register Detail from 5/01/17 – 5/31/17
- Aged Receivables Detail as of 5/31/17
- Summary of Revenue & Expenditures Compared to Budget:
October 1, 2016 – May 31, 2017
- October 2016 – May 2017– Income Statement
- Unaudited Balance Sheet as of 5/31/17

8. **Old Business** – None

9. **Board Member Comments** – Woodford showed a new book from Wayne State Press, *The Detroit Public Library: An American Classic*, by Barbara Madgy Cohn and Patrice Rafail Merritt. Woodford also shared an article from the St. Clair County Library newspaper, celebrating the 100th Anniversary of the County Library System.

10. There being no further business to consider, without objection, the Chair adjourned the meeting at 12:03 p.m.

11. The next meeting of the Board will be held on:

**Thursday, July 20, 2017 – 10:30 am at
The Library Network Office - Novi**

Respectfully submitted,

Stephen Harper
ACTING CHAIR

Reginald Williams
SECRETARY