



# The Library Network

## Libraries Working Together

41365 Vincent Court, Novi, MI 48375  
Phone: (248) 536-3100 Fax: (248) 536-3098  
Online: <http://tln.lib.mi.us>

### THE LIBRARY NETWORK BOARD PROCEEDINGS November 16, 2017

The regular meeting of The Library Network (TLN) Board was held on Thursday, November 16, at The Library Network office, in Novi.

Board Members present: Stephen Harper, Acting Chair; Victor Cardenas, Secretary; Rita VanBrandeghen, Reginald Williams, and Kim Potter. A quorum.

Board Members Absent & Excused: Mark Wollenweber, Lois VanStipdonk, Arthur Woodford, and Ryan Clark,

Additional attendees: Celia Morse, Garrett Hungerford, Paul McCann, Jim Pletz; TLN Director; Rick Rosekrans, Angie Michelini, Jim Flury, and Judith Kozakowski, TLN.

The Chair called the meeting to order at 10:36 a.m.

#### 1. **Call to audience**

Introduction of Guests – None

Public Comment – None

2. **The Agenda.** Motion by Cardenas, supported by Harper, to approve the Agenda as presented. Motion carried unanimously.
3. **Approval of the Minutes.** Motion by Cardenas, supported by VanBrandeghen, to approve the minutes of the October 19, 2017 meeting of the Board as presented. Motion carried unanimously.

#### 4. **Communications & Announcements –**

TLN Holiday party has been rescheduled for Thursday, Dec. 14, 2017 at 12:30 p.m. at The Library Sports Pub and Grill in Novi.

Pletz shared documents from the 2017 Money Smart Week Wrap-up Celebration.

5. **New Business –**

Motion by VanBrandeghen, supported by Williams, to approve the purchase of 41 Brocade ICX7150-24 routers from Vology in an amount not to exceed \$45,000. Funds to come from SAS Capital Reserve Fund. Motion carried unanimously.

Motion by Potter, supported by VanBrandeghen to approve the contract for Cataloging/Bibliographic Utility Services, February 1, 2018 through January 31, 2021, to Innovative Interfaces Incorporated/SkyRiver, 5850 Shellmound Way, Emeryville, CA 94608. Not to exceed \$141,000.00. Funds to come from Shared Automation Services budget. Motion carried unanimously.

6. **Reports**

**Shared Automation System Users’ Group** – Morse reported that the committee met on November 2. The committee discussed the Router purchase, mentioned under New Business.

Carl has a different billing structure than Sirsi, the committee is looking at creating a new billing structure for the Shared System. The plan is to introduce this new billing structure in the 2018/19 fiscal year.

Morse is in discussions with SirsiDynix for a contract extension while the CARL system is being installed.

**Steering Committee** – Hungerford reported that the committee is working on hosting a seminar/training session in May 2018. Planned speakers include Valerie J. Gross, Howard County Library System, and Dr. Lee Meadows from Walsh College.

**Finance/Real Estate Committee** –None  
**Human Resources Committee** –None

**Director’s Report** –Pletz reported that Lois VanStipdonk is training the Interim Director at the Southgate Veterans Memorial Library.

The Westland Library is to begin their Director’s search. They will be using Bradbury and Associates to assist with the search.

Pletz reported that he will visit select libraries to help support them during the transition from SirsiDynix to CARL.

7 **Financial Reports** – Motion by Cardenas, supported by Williams, to receive and file the following reports. Motion carried unanimously.

- Executive Summary
- Aged Payables Open Items as of 10/31/17
- Check Register Detail from 10/01/17 – 10/31/17
- Aged Receivables Detail as of 10/31/17
- Summary of Revenue & Expenditures Compared to Budget:  
 October 1, 2017 – October 31, 2017
- October 2017 – October 2017– Income Statement
- Unaudited Balance Sheet as of 10/31/17

8. **Old Business** – None

9. **Board Member Comments** –

The December 21 TLN Board meeting has been cancelled.

10. There being no further business to consider, without objection, the Chair adjourned the meeting at 11:54 a.m.

11. The next meeting of the Board will be held on:

**Thursday, January 11, 2018 – 10:30 am at  
The Library Network Office, Novi**

Respectfully submitted,

Mark Wollenweber  
CHAIR

Victor Cardenas  
SECRETARY