



The Library Network

Libraries Working Together

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THE LIBRARY NETWORK BOARD PROCEEDINGS January 11, 2018

The regular meeting of The Library Network (TLN) Board was held on Thursday, January 11, at The Library Network office, in Novi.

Board Members present: Mark Wollenweber, Chair; Lois VanStipdonk, Vice-Chair; Stephen Harper, Treasurer; Victor Cardenas, Secretary; Rita VanBrandeghen, Reginald Williams, Art Woodford, Ryan Clark, and Kim Potter. A quorum.

Board Members Absent & Excused: None

Additional attendees: Paul McCann, Executive Committee Representative; Jim Pletz, TLN Director; Rick Rosekrans, and Judith Kozakowski, TLN.

The Chair called the meeting to order at 10:38 a.m.

1. Call to audience

Introduction of Guests – None
Public Comment – None

2. **The Agenda.** Motion by VanStipdonk, supported by Woodford, to approve the Agenda as presented. Motion carried unanimously.
3. **Approval of the Minutes.** Motion by Harper, supported by VanBrandeghen, to approve the minutes of the November 16, 2017 meeting of the Board, with the correction under New Business Cataloging contract, funds to come from the Shared Automation Services budget. Motion carried unanimously.

The December 21, 2017 meeting of the Board was cancelled.

4. Communications & Announcements – None

5. New Business –

Motion by Potter, supported by Williams, to approve the continuation and extension of the maintenance service agreement with SirsiDynix in the amount not to exceed \$110,000.00, as approved by the Shared Automation Services Users Group Executive Committee. Funds to come from Shared Automation Revenue. Motion carried unanimously.

Motion by VanStipdonk, supported by Harper to approve the 2018 Board Meeting Calendar, with the correction of June’s date to June 21, motion carried unanimously.

6. Reports

Shared Automation System Users’ Group – McCann reported that the Executive Committee met in both November and December. The Committee has appointed a sub-committee to develop a vision and mission statement for the new shared system. Also, the committee is developing a new shared system billing formula, a formula that will be equitable to everyone.

The Committee agreed to spend Capital Reserve funds to update TLN’s training room in preparation for the CARL migration.

Steering Committee – No meeting since the last Board meeting.

Finance/Real Estate Committee –None

Human Resources Committee –None

Director’s Report – The Director’s Year in Review document is included in the Board packet.

7 Financial Reports – Motion by VanStipdonk, supported by Cardenas, to receive and file the following reports. Motion carried unanimously.

- Executive Summary
- Aged Payables Open Items as of 12/31/17
- Check Register Detail from 11/01/17 – 11/30/17
- Check Register Detail from 12/01/17 – 12/31/17
- Aged Receivables Detail as of 12/31/17
- Summary of Revenue & Expenditures Compared to Budget:
October 1, 2017 – December 31, 2017
- October 2017 – December 2017– Income Statement
- Unaudited Balance Sheet as of 12/31/17

8. **Old Business** – None

9. **Board Member Comments** – None

10. There being no further business to consider, without objection, the Chair adjourned the meeting at 12:05 p.m.

11. The next meeting of the Board will be held on:

**Thursday, February 15, 2018 – 10:30 am at
The Library Network Office, Novi**

Respectfully submitted,

Mark Wollenweber
CHAIR

Victor Cardenas
SECRETARY