

Shared Automation System Users Group

Executive Committee – Meeting Minutes

Livonia Civic Center Library

May 4, 2017

Chair Paul McCann called the meeting to order at 1:30 PM

Members Present: Paul McCann (DEXT), Martin Smith (REDF), Vanessa Morris (TAYL), Amy Rosen (WHLK), Toni LaPorte (LVCC), Garrett Hungerford (REDF), Holly Teasdale (LYON), Anne Hage (HTWD), Ed Rutkowski (BRIT)

Members Absent: None

Guests: Celia Morse (TLN - Consultant), Angie Michelini (TLN), Anne Neville (TLN), Rita VanBrandeghen (TLN Board)

McCann called for additions to the agenda. Motion to approve as presented by Rutkowski, seconded by Rosen. Agenda approved (Yes 9, No 0)

McCann called for approval of the April 6, 2017 minutes. Motion to approve minutes by LaPorte, seconded by Hungerford. Minutes approved (Yes 9, No 0)

Reports

Budget:

Neville distributed the Shared Technology Services budget for 10/16 thru 3/17. She noted that Contract Services is running a bit high because the new email service has been paid up front.

TLN Board Meeting:

Morse stated the board approved the Email etiquette and updated Internet policy.

Symphony Update:

Neville reported there is not much to report.

Technology Services Update:

Michelini reported that there will be new Helpdesk Software, Vision Helpdesk, and launch date June 1, 2017. RFID demos will be May 9 for Bibliotheca and TechLogic at the Plymouth Library. There is a Merit Conference May 17 and 18 in Dearborn. Angie has been re-elected to another three year term for Merit.

Unfinished Business

- A. Update on catalog enhancements – Enterprise, E-Resource Central, Social Library, online user registration, group cards, etc. – A. Neville**

Nothing new.

- B. Mel Cat/Zepheira linked data project**

A. Neville/C. Morse

Nothing new.

- C. ILS-RFP Committee report**

A. Rosen/P. McCann/C. Morse

Rosen reported that TLN Directors unanimously approved to sign a contract with TLC for new ILS Service.

- D. SAS Incentives/Returning members (on hold pending RFP)**

J. Pletz

Still on hold.

- E. Sister Library program**

P. McCann

Nothing new.

New Business

- A. TLN Security Assessment Summary**

Michelini reported assessment came out well. TLN staffs have been working on the recommendations by the auditors.

Rutkowski motioned that the Shared Automation Executive Committee accepts the Security Assessment Summary. Seconded by Rutkowski. Motion approved (Yes 9. No 0)

Other Items from Committee members

Rutkowski motioned to adjourn meeting at 3:05. Seconded by Smith. Meeting adjourned (Yes 9, No 0).

Respectfully submitted,

Anne Hage

Next meeting: June 1, 2017 at 1:30 pm, Livonia Civic Center Library