

Shared Automation System Users Group

Executive Committee – Meeting Minutes

Livonia Civic Center Library

September 7, 2017

Chair Paul McCann called the meeting to order at 1:34.

Members Present: Paul McCann (DEXT), Martin Smith (REDF), Vanessa Morris (TAYL), Toni LaPorte (LVCC), Garrett Hungerford (REDF), Ed Rutkowski (BRIT), Holly Teasdale (LYON), Amy Rosen (WHLK)

Members Absent: Anne Hage (HTWD)

Others Present: None

Guests: Angie Michelini (TLN), Anne Neville (TLN)

McCann called for additions to the agenda. Motion to approve as presented by Teasdale, seconded by Rosen. Agenda approved (Yes 8, No 0, Absent 1)

McCann called for approval of the August 3, 2017 minutes. Motion to approve minutes as submitted by LaPorte, seconded by Teasdale. Minutes approved (Yes 8, No 0, Absent 1)

Reports

Budget:

The Shared Technology Services budget for 10/16 thru 7/17 is not fully prepared at the moment.

TLN Board Meeting:

There was no meeting in the past month.

Symphony Update:

The Symphony server operating system, Solaris, is being phased out. Because of our migration to CARL this will not impact us.

Technology Services Update:

The telecomm RFP is out and bids are due 9/14. 7 vendors have expressed an interest in responding to the bid so far. The Telecomm Committee will review the bids and meet at the end of September.

Unfinished Business

A. TLC/CARL migration

C. Morse/A. Neville

We're on track for the migration to take place over Memorial Day weekend 2018. If there are unforeseen delays the next target date would be Labor Day weekend 2018. We need to start thinking about our temporary pullout date for MeLCat. There was discussion of thinking about item types we may not want to migrate. VHS and cassette were brought up but there are libraries that still use those.

B. Brandon update

A. Neville

Their final data extract will take place on 9/19. All Brandon items and patrons will be deleted from Symphony before the migration to CARL.

C. SAS Incentives/Returning members (on hold pending migration) J. Pletz

Still on hold.

D. 2017-18 Committee election

G. Hungerford

The ballots were sent out today.

E. Sister Library program

P. McCann

McCann asked for assistance. Teasdale agreed to help.

New Business

Other Items from Committee members

Hungerford motioned to adjourn meeting at 2:52. Seconded by LaPorte. Meeting adjourned (Yes 8, No 0, Absent 1).

Respectfully submitted,
Martin Smith

Next meeting: October 5, 2017 at 1:30 pm, Livonia Civic Center Library