

Shared Automation System Users Group

Executive Committee – Meeting Minutes

Livonia Civic Center Library

January 4, 2018

Chair Paul McCann called the meeting to order at 1:33.

Members Present: Paul McCann (DEXT), Martin Smith (REDF), Vanessa Morris (TAYL), Andrea Dickson (WIXM), Ed Rutkowski (BRIT), , Anne Hage (HTWD), Patty Braden (ROMS)

Members Absent: Holly Teasdale (LYON), Amy Rosen (WHLK)

Others Present: None

Guests: Angie Michelini (TLN), Anne Neville (TLN), Celia Morse (TLN – Consultant), Rita VanBrandeghen (TLN Board), Jim Pletz (TLN)

McCann called for additions to the agenda. Motion to approve as presented by Smith, seconded by Rutkowski. Agenda approved (Yes 7, No 0, Absent 2)

McCann called for approval of the December 7, 2017 minutes. Motion to approve minutes with a spelling and clarification change by Braden, seconded by Hage. Minutes approved (Yes 7, No 0, Absent 2)

Reports

Budget:

Neville distributed the Shared Technology Services budget for 10/17 thru 11/17. There is nothing out of the ordinary to date.

TLN Board Meeting:

There was no meeting since we last met.

Symphony Update:

Neville reported there is nothing to report. McCann asked about the recently discovered Intel processor vulnerabilities and the possibility of the patch slowing performance. Neville reported that the Symphony server runs the Solaris operating system. Michelini verified with John Inman that the processor is an unaffected SPARC chip.

Technology Services Update:

Michellini reported that new WAN contracts have been sent to directors, to be returned by 1/26/18. Hamburg Township Library is joining the WAN.

Unfinished Business

A. TLC/CARL migration

C. Morse/A. Neville

Morse in the morning emailed a migration update to the sasusers and sasdirectors lists. McCann asked about the possibility of cleaning out duplicate HART bib records during the data load. Neville responded that the load is just a load, and can't be used for cleaning. The duplicate records don't contain enough data to be defined as duplicates by an automated system, so have to be reported to TLN when identified by library staff.

B. SAS Philosophy/Mission

Pletz reported the original automation system was purchased with a grant, to be an additional service offered by TLN. There was never a mission statement for the Shared Automation System Users Group.

Ex-Comm members shared what they value about SAS, which boiled down to easy ILL, cost, and access to community mind-share. Dickson will bring up the topic of forming a SASUG sub-committee to draft a mission statement.

C. CARL billing formula

Morse shared the results of a Funding Formula Survey she had sent to SAS directors. 44 of 50 libraries responded. Based on the responses and discussion, circulation and a base cost should be definite components. Checkouts instead of circulation will be considered as it eliminates renewals. Morse will provide a few more what-if spreadsheets to see how different factors play out. Possibly include library budget in the formula?

Overall, this is a difficult process as there is no factor that correlates closely to the additional users part of the current formula.

D. SAS Incentives/Returning members (on hold pending migration)

J. Pletz

Still pending migration.

E. Sister Library program

P. McCann/H. Teasdale

Nothing to report.

New Business

Other Items from Committee members

Hage motioned to adjourn meeting at 3:28. Seconded by Dickson. Meeting adjourned (Yes 7, No 0, Absent 2).

Respectfully submitted,

Martin Smith

Next meeting: February 1, 2018 at 1:30 pm, Livonia Civic Center Library