

Outreach Services Committee Bylaws
The Library Network
(Revised 4-15-2015)

Article I: Name

The name of this committee shall be the Outreach Services Committee (OSC) of The Library Network (TLN).

Article II: Purpose

The primary purpose of the Outreach Services Committee is to provide opportunities for networking, brainstorming, sharing resources, and professional development.

Article III: Membership

The Outreach Services Committee is open to any person employed by a TLN Member library who provides outreach services.

Article IV: Officers

- Sec. 1. The officers of the committee shall be Chairperson, Chair-elect and Secretary. These officers shall perform duties prescribed in these by-laws.
- Sec. 2. Nomination for and election of the officers will occur at the July meeting.
- Sec. 3. Officers will assume their duties at the October meeting for a term of one year.
- Sec. 4. In the event of a vacancy, the remainder of the term shall be filled by a vote of the membership at the meeting immediately following the announcement of the vacancy.
- Sec. 5. Duties of officers:
 - a) Chairperson
 - Calls and presides all meetings.
 - Prepare and distribute the agenda in advance of meetings, with input from membership.
 - b) Chair-elect
 - Assumes the Chair's duties in their absence and will serve as Chair the following year.
 - c) Secretary
 - take minutes at meetings.
 - distribute meeting minutes before the next meeting and submit them to TLN.

Article V: Subcommittees

- Sec. 1. Standing subcommittees may be formed at the discretion of the TLN OSC membership.
- Sec. 2. Standing subcommittee members may volunteer or be appointed by the Chairperson.

Article VI: Meetings

Meetings will be held on the third Wednesday of January, April, July, and October unless that Wednesday falls on a holiday or conflicts with a cooperative-wide activity.

Article VII: Amendments of Bylaws

Bylaws may be amended by a 2/3 majority of those present at any committee meeting, provided that written notification has been sent to all members in advance of the meeting.