

**ILS RFP Subcommittee**  
Meeting Minutes  
Redford District Library  
Friday, November 4, 2016

The meeting was called to order by Chair Amy Rosen at 9:35 am.

Introductions

Approval of Agenda

Motion to approve agenda made by Ron Andrews (CHEL). Seconded by Ed Rutkowski (BRIT).  
The motion passed unanimously.

Approval of Minutes

Motion to approve minutes of the October 14 meeting made by Patty Braden (ROMS).  
Seconded by Tina Russette (CLAW/COMM). The motion passed unanimously.

Staff Survey

Celia Morse (TLN) reported to the committee on the results of the shared system staff surveys.  
Discussion ensued.

Returned Proposals

Morse presented the five received proposal binders to the committee. The evaluation process  
and deadlines were reviewed. Discussion ensued.

Other Discussion

Consensus was that all board members must be present in Redford for meeting on Friday,  
December 9.

Morse also suggested committee members may wish to attend TLN-hosted presentation on  
Linked Data by John Richardson on December 7.

Meeting adjourned at 10:51 am.

Attendance

Amy Rosen	WHLK	Patty Braden	ROMS
Ron Andrews	CHEL	Jennifer Osborne	BRIT
Hilary Savage	BELL	Celia Morse	TLN
Mable Doot	LVCC	Joan Rogers	WATE
Elizabeth Alexander	LVCC	Mike Gazzarari	REDF
Sarah Neidert	BRIT	Tina Russette	CLAW/COMM
Paul McCann	DEXT	David Silberman	NOVI
Anne Neville	TLN	Karen Schiller	SLYN
Kimberly Schaff	SPRI	Ed Rukowski	BRIT
Colleen Tabaka	TAYL	Tyson Mock	SLYN
Alyson Lobert	WALL		