

ILS RFP Committee
Meeting Minutes
Redford District Library
Thursday, April 13, 2017

The meeting was called to order by Chair Amy Rosen (WHLK) at 9:35 am.

Introductions

Approval of Agenda

Motion to approve the agenda was made by Ron Andrews (CHEL). James Lenze (GARC) seconded the motion. The motion was passed unanimously.

Approval of Minutes

Correction of spelling of Mable Doot. Patty Braden (ROMS) moved to approve the minutes of the March 10, 2017 meeting as corrected. Joan Rogers (WATE) seconded the motion. The motion was passed unanimously.

Discussion of Site Visits

Committee members Andrews, Rosen, John Inman (TLN), and Anne Neville (TLN) reported on site visits to Monroe County Library System (TLC CARL) and Finger Lakes Library System (III Polaris). Discussion ensued.

Discussion of Cost Proposals

Celia Morse (TLN) reported on the cost proposals of each of the ILS providers. Discussion ensued.

Final Recommendation to Library Directors

The committee discussed many factors that informed their decision, including the ease of use in the public catalog and accuracy of search results, future plans and corporate culture of the vendors, evaluations of shared system staff, observations from the site visits, cost, and customer service.

Paul McCann (DEXT) moved that the recommendation of the committee is to migrate to CARL and to begin contract negotiations with TLC. The motion was seconded by Sarah Neidert (BRIT). The motion was passed unanimously.

Rogers asked that the minutes reflect that the committee deliberated for more than two hours.

Next steps: The committee will present their recommendation to the Shared System Users Group for discussion only on April 27.

On May 2, the recommendation will be presented to the Shared System Directors for approval. If approved, the decision will need ratification by the TLN Board before negotiations are begun.

McCann moved to adjourn the meeting at 12:01 pm.

Attendance

Hilary Savage	BELL
David Silberman	NOVI
Irina Kushner	OAPK
Kimberly Schaaf	SPRI
Jennifer Osborne	BRIT
Sarah Neidert	BRIT
Tina Russette	CLAW/COMM
Karen Schiller	SLYN
Colleen Tabaka	TAYL
Mable Doot	LVCC
Elizabeth Alexander	LVCC
Mike Gazzarari	REDF
Jim Pletz	TLN
John Inman	TLN
Celia Morse	TLN
Joan Rogers	WATE
Anne Neville	TLN
Amy Rosen	WHLK
Ron Andrews	CHEL
Tyson Mock	SLYN
James Lenze	GARC
Patty Braden	ROMS
Paul McCann	DEXT
Alyson Lobert	WALL