

RFP Committee
Meeting Minutes
Redford District Library
Friday, September 9, 2016

The meeting was called to order by Chair Amy Rosen at 9:37 am.

Introductions

Approval of Agenda

Motion to approve agenda made by Paul McCann (DEXT). Seconded by Alyson Lobert (WALL). The motion passed unanimously.

Approval of minutes

Motion to approve the minutes of the August 12 meeting was made by James Lenze (GARC). Seconded by Joan Rogers (WATE). The motion passed unanimously.

RFP

Celia Morse (TLN) reviewed the current draft of the RFP. Discussion ensued. Lenze moved to recommend the RFP be approved by the Shared Automation System Executive Committee. Seconded by Ron Andrews (CHEL). The motion passed unanimously.

RFP Timeline

Morse reviewed the timeline of the RFP process. Discussion ensued.

Input from SAS libraries

Morse led discussion on how best to gather input from the shared system staff on their ILS needs.

Meeting adjourned at 10:48 am.

Attendance

Amy Rosen	WHLK	Karen Schiller	SLYN
Joan Rogers	WATE	Sarah Neidert	BRIT
James Lenze	GARC	Tyson Mock	SLYN
Hilary Savage	BELL	Irina Kushner	OAPK
Colleen Tabaka	TAYL	Patty Braden	ROMS
Elizabeth Alexander	LVCC	Ron Andrews	CHEL
Mable Doot	LVCC	David Silverman	NOVI
Paul McCann	DEXT	Alyson Lobert	WALL
Celia Morse	TLN	Jennifer Osborne	BRIT
Anne Neville	TLN	Tina Russette	COMM/CLAW