

TLN Steering Committee Minutes  
Friday, May 4, 2018  
Farmington Community Library

Committee Members in Attendance: Lori Coryell (Chelsea), Andrea Dickson (Wixom), Garrett Hungerford (Redford Twp), Rachel Lee (Flat Rock), Cindy Mack (Brighton), Jim Pletz (TLN).

Excused: David Ewick (Southfield), Alyson Lobert (Walled Lake)

1. Call to Order: The meeting was called to order by Chair, Garrett Hungerford at 10:00 AM.
2. Approval of Agenda: Motion to approve the agenda by Coryell, seconded by Mack. Motion passed.
3. Approval of the Minutes: Motion to approve the minutes by Dickson, seconded by Coryell. Motion passed.
4. Announcements: Pletz mentioned that all computers for SAS will be down at 5 PM on May 25th and brought up on Monday, May 29th. MelCat may be up in July, but it depends.
5. Chairperson's Report: Approvals for the CARL transition took many meetings.
6. New Business: Hungerford mentioned that the Keep Calm and Choose Civility program has come together and that the deadline is May 11<sup>th</sup>.
  - a. Hungerford wanted to know what discussion topics to be at the picnic. Dickson suggested breaking people off into groups and tables, including an "unconference" table. Another idea was having a keynote and to have an unconference collaboratively to come and decide on topics. Coryell suggested Human bingo with library related experiences and for ideas to be sent via email to her. Pletz suggested a "How's Carl going" table as well as SAS vs. standalone. Coryell mentioned "Upcoming Millage Campaigns" and Mack suggested "Building Renovations". Pletz suggested a topic on ADA at Dodge Park Pavillion in Commerce, with Coryell suggesting a possible tour of accessibility at the Commerce Library. Coryell proposed that the agenda could be Human bingo followed by topics that transition to lunch, where the Steering Committee would split ourselves as facilitators of suggested topics. Other topics mentioned were accessibility of websites for the visually impaired. Mack suggested innovative collection, programming, and services, such as checking out a sewing machine. Coryell added checking out a metal detector or 3D printer, and reaching out to the farming communities. Hungerford brought up marketing.
  - b. Future topics: Hungerford and Coryell suggested topics such as, accessibility of websites and videos for the visually impaired and where someone from the Library for Blind and Physically Handicapped could speak, particularly about digital versus physical accessibility, but also about creating programs that are all-user friendly. Pletz added that the senior citizen community may have resources or offer guidance. Another topic that Coryell suggested how to market databases especially with challenges to broadband and connectivity service. She added that this could be a topic at the picnic and that perhaps Melanie Bell could speak on it, particularly on solutions such as lending hotspots.

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Pletz asked about the Tyler Lecture topic for the MLA Advocacy bootcamp. Mack talked about reaching out to community leaders and asking what are the big issues in the community, inviting for coffee hours, and other ways to reach out. Additionally, how to be pushy without being pushy.

Pletz has also been talking to Joe Hamlin about a state aid talk.

- c. Hungerford reiterated putting an email together for topics and Coryell asked for human bingo ideas to be sent to her.
7. Adjournment: Coryell motioned, Mack seconded. Adjourned at 10:53AM

Next Meeting: July 20, 2018 at 11AM at Commerce – Dodge Park Pavillion