

Migration Update

March 26, 2018

Several people have asked when the test/training server will be available. The CARL.X software is being configured with all of our policies now, so the server isn't ready yet. It will be available to you by the end of April when training begins. We expect to provide the needed information to access the test/training server at the circulation training classes.

TLN staff members continue to correct errors in item records. We have discovered that local library staff members are changing home locations inappropriately. **DO NOT** change the home location of an item to LOST, LOST-ASSUM, MISSING, CHECKED OUT, HOLDS, RESHELVING, or AVAIL_SOON. These are system locations assigned by SirsiDynix and they won't migrate to CARL. They should never be locally used as home locations.

Please remind your staff members to be extra-careful when adding patrons and linking items. They should proofread carefully before completing the action. TLN has gotten lists of records with errors from the March 1 data extract and staff are fixing those problems, but any mistakes made after March 1 will be part of the final migration and records with major errors will not migrate. Examples of records with errors include patron records with no first or last name, patron records with only numbers for a first or last name, patron records with no address or zip code, and item records with obviously incorrect prices (an \$8 million children's book), item types (adult book with BOARD GAME as the item type), and call numbers. The data we see in CARL is only going to be as good as the data we send from SirsiDynix.

CARL requires that the patron pin be numeric and 4-6 numbers in length. Patrons who have included letters in their pin or have a pin longer than six numbers should be encouraged to change it now. TLN will place a reminder on the Enterprise site and will email a reminder to patrons who need to change their pin before the migration, but libraries might want to include this information in newsletters and on their web pages. Any pins that include letters or exceed six characters will be changed to the last four digits of the patron's phone number during the final migration.

Please contact me with any questions.

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