



January 4, 2018

The Farmington Community Library is seeking a creative, energetic, ambitious, and dedicated full-time Young Adult Librarian to help plan, direct and implement the Library's Young Adult Services. This candidate should have knowledge of current best practices for Young Adult Services, familiarity with Young Adult collections, an awareness of current interests of teens/tweens, ages 10-17, and excellent technology skills.

A Master's degree in Library Science from an ALA accredited school and a minimum of one year public library experience required. Previous experience in Young Adult Services preferred.

Position Available:	Full-time Young Adult Librarian
Salary:	\$40,185 – \$59,926 per year
Full-time Position	40 hours per week. Hours will be scheduled to include evenings, Saturdays and Sundays.
Fringe Benefits:	Excellent

Deadline for applications is January 19, 2018, by 5:00 p.m.

Please submit application, resume, and 1-2 pages describing your experience working with teens/tweens, ages 10-17. Include why you want to work with teens/tweens, how you would implement fun/creative programming, and your thoughts and ideas about integrating technology into teen/tween programming.

Application available at <http://farmlib.org/application>

Send your resume to:

**Elyse Streit, Library Director
Farmington Community Library
32737 West Twelve Mile Road
Farmington Hills, MI 48334
Elyse.Streit@farmlib.org**

Interviews: Interviews will be held on Thursday, February 1, 2018 at the Farmington Community Library, 32737 West Twelve Mile Road, Farmington Hills, MI 48334.

Employee Classification: Librarian I

Job Summary:

Under the supervision of Senior Librarians and the Branch Head, Librarians beginning their career focus on the Library's philosophy, policies and procedures as they apply the knowledge gained in library school. New librarians provide public services to children, young adults or adults. Such services include reader's advisory, reference in print and electronic and programming. Continued experience and proven ability provide the opportunity for advancement to Librarian II.

Essential Duties/Responsibilities May Include:

- Provides quick and accurate reference and reader's advisory services to all ages using both print and electronic resources.
- Assists patrons in learning to use the automated circulation system, electronic resources, and the Internet.
- Provides Young Adult and/or Adult programming, under the supervision of the Department Head.
- Participates in collection development in assigned areas with responsibility for selection, weeding and promoting use of the collection.
- Becomes familiar with the Library's Reference Collection and all special collections, thereby serving as a resource for other Information Desk staff.
- May receive a secondary assignment to demonstrate employee's understanding and mastery of the Library's approach to a special collection or service.
- Serves as the Librarian-In-Charge of the building, when assigned. Must be knowledgeable about and able to make decisions in situations dealing with Library security, emergency procedures and conflict resolution.
- Able to provide technical assistance to patrons and fellow staff on various platforms and devices.
- Able to troubleshoot and/or formulate viable work-arounds to ensure patron satisfaction.

Minimum Qualifications:

- Master's Degree in Library and Information Science from a school accredited by the American Library Association.
- Professional certification as a Librarian from the Library of Michigan.
- Application of the basic principles, concepts and methodology of professional librarianship in carrying out basic assignments, operations or procedures.
- Critical thinking skills, as applied to successfully answering reference inquiries.
- Knowledge of literature, current events, and general information found helpful in resolving reference inquiries.
- Effective oral and written communication skills.
- Professional attitude towards providing public library services to patrons.
- High competency with current technology, i.e., computer literacy, knowledge of the Internet and applicable knowledge of various platforms including mobile and tablet devices.
- Ability to establish and maintain effective working relationships with other staff and supervisors.
- Excellent understanding of Library policies, procedures, philosophy and Public Service Values.
- Team player with willingness to work together to solve problems while providing premiere patron services.
- Ability to work effectively in a fast-paced environment.

Physical Activity Requirements:

- The ability to lift, push and/or pull up to 20 lbs., and push carts weighing up to 200 lbs.
- The ability to sit, stand and walk for long periods.
- The ability to bend, reach, crouch or stoop.
- Sufficient vision, speech and hearing, which will permit employee to successfully perform the functions of this position.