

**Lyon Township Public Library
Job Posting**

Job title: Youth Program Assistant
Part-time permanent position: 20 hours/week, evenings and weekends included
Rate: \$15/hour.

Description:

The Lyon Township Public Library is excited to post this new job classification. We are eager to bring someone on board who has a love for children, and is ready to create and implement innovative and exciting programming for the youth of Lyon Township. Under the supervision of the Youth Services Librarian, the Youth Program Assistant will help to create, organize and implement programs for ages 0-17. These programs will include and not be limited to Story Times, Summer Reading Program and age and/or holiday themed events.

This position will also include outreach activities at preschools, schools and local community events and require the ability to facilitate partnerships with outside organizations. Will also work the public service desk to provide reference and circulation services as needed.

This job will include regular evening and weekend hours and is a year-round position.

Requirements:

Bachelor's degree required. Comfort with, and ideally had some experience, working with children. Interpersonal and communication skills to interact with library staff and patrons of all ages and abilities. Visual and physical acuity to retrieve library materials from shelves and storage areas. Physical ability to push/pull carts and lift/carry materials weighing up to 40 pounds. Hearing ability to answer telephones and patrons. Sense of humor a must.

Applications:

Please send a cover letter, resume and three professional references to Holly Teasdle, Library Director, at hteasdle@lyon.lib.mi.us by Friday, June 22.