

# Milford Public Library

330 Family Drive

Milford, MI 48381

p: 248.684.0845 f: 248.684.29

## **EMPLOYMENT OPPORTUNITY ADULT SERVICES LIBRARIAN**

**POSITION:** Librarian I – Adult Services  
Full Time (37.5 hours per week)  
Includes evening and weekend hours  
Vacation, sick leave, holidays, health benefits

**DUTIES:** Provide reference and reader's advisory assistance for library users of all ages  
Provide library users of all ages assistance accessing electronic information sources  
Participate in collection development projects  
Assist in planning, promotion, and implementation of programs for adults  
Supervision of Shelves

**QUALIFICATIONS:** MLS from an ALA accredited library school (or close to completion)  
Enthusiastic, positive public service orientation  
Excellent written and verbal communication skills  
Ability to work effectively with the public and with other library employees  
Public library experience preferred  
Experience providing genealogy reference preferred

**SALARY RANGE:** \$36,500 – \$37,500 per year (with MLS)

**DEADLINE:** June 18, 2018 or until position is filled

**APPLICATION:** Application form (available at [milfordlibrary.info](http://milfordlibrary.info)), resume, and three references.  
Applicants should provide proof of their MLS. Those nearing completion of their degree should provide a copy of their transcripts.

Karin Boughey, Head of Adult Services ([kboughey@milfordlibrary.info](mailto:kboughey@milfordlibrary.info))  
Milford Public Library  
330 Family Drive  
Milford, Michigan 48381

The Milford Township Library is an equal opportunity employer.