

WYANDANCH PUBLIC LIBRARY

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Library Director

Wyandanch Public Library - Wyandanch, NY

The Trustees of the Wyandanch Public Library seek a highly motivated professional to manage the daily operations of the Library. The Board is seeking a candidate who will continue to grow and enhance library services to the Wyandanch community through the effective management of library staff, technology, and resources. The Wyandanch Public Library is a suburban library located in Suffolk County, Long Island, New York, which serves a diverse population of approximately 12,000 residents.

RESPONSIBILITIES OF THIS JOB

Under the general direction of the Board of Library Trustees, an employee in this class administers a public library. The incumbent exercises direct or indirect supervision over all library employees, and oversees all library functions and activities, subject to the policies, standards and objectives determined by the Board of Trustees. The employee utilizes a high degree of initiative and independent judgment in the performance of these duties. Does related work as required.

MINIMUM QUALIFICATIONS

Possession of a New York State Public Librarian's Professional Certificate, and four (4) years of experience in a public library as a professional librarian (professional experience is defined as experience gained after being awarded a Master's Degree in Library Science (MLS), or a Master of Science in Information Science (MSIS) or a New York State Public Librarian's Professional Certificate); at least three (3) years of this experience must have been at the level of Librarian II or higher; or a satisfactory equivalent encompassing service as a library department head or head of a small branch. The salary will be based on relevant experience.

The Library Director position is a provisional appointment the salary will be based on relevant experience.

Job Type: Full-time

Required experience:

- Professional Librarian: 4 years
- Librarian II: 3 years

Required language:

- English

Required licenses or certifications:

- (MLS) Master's Degree in Library Science
- (MSIS) Master of Science in Information Science