



Request for Proposal [RFP]:

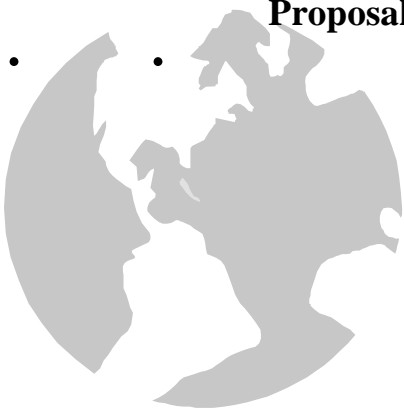
October 14, 2005

**Procurement
Description:**

Data Network/Telecommunication
Services.

Proposal Due:

4:00pm, November 14, 2005



Contact Person:

Scott Rakestraw,
Manager- Network Services
srakestraw@tln.lib.mi.us
Voice: 734-281-3830 x:144
Fax: 734-281-1283



Issuing Agency:

This Request for Proposal (RFP) is issued by The Library Network (TLN). TLN is the sole point of contact with regard to all procurement and contractual matters relating to the services described within this RFP.

Telephone, written or email [preferred] inquiries from respondents concerning this RFP, should be submitted by 4:00 p.m. November 4, 2005 and addressed to:

Scott Rakestraw, Manager Network Services
The Library Network
13331 Reeck Road, Southgate, MI 48195
srakestraw@tln.lib.mi.us - (734) 281-3830 ext. 144

Respondent questions and TLN responses will be shared with all qualified vendors-

Proposal Modifications:

TLN reserves the right to contact a respondent for clarification of information submitted and/or to negotiate modifications of proposed specifications and prescribed terms and requirements during the selection process. TLN is the only agency authorized to change or clarify the specifications and conditions of the RFP.

Selection Process:

Proposals will be evaluated by TLN staff and will be evaluated based on technical specifications, network scalability, performance, redundancy options, vendor reliability and total cost. The respondent selected will be chosen on the basis of the greatest benefit to TLN and its members.

Any or all bids may be rejected due to failure to respond adequately to the RFP.

TLN reserves the right to contact parties that have used the respondent's services and use any other information that would assist in the evaluation. TLN reserves the right to interview respondents to clarify proposals. When the decision has been made, all respondents submitting a proposal will be notified in writing.

References:

Respondents are required to submit a list of no less than three references, including contact information, of like organizations currently using its services.

Non-Discrimination Clause:

The accepted respondent agrees not to discriminate against any employee or applicant for employment, with respect to their hire, tenure, terms, conditions or privileges of employment, or any matter directly or indirectly related to employment because of race, color, religion, national origin, ancestry, age, sex, height, weight, marital status or handicap.

Need/Description of Service:

The Library Network seeks proposals from common-carrier telecommunication vendors who can provide telecommunication services connecting member libraries computer networks to the TLN data center at 13331 Reeck Road in Southgate, Michigan, 48195.

Need/Description of Service: : [Continued]

TLN operates a wide area telecommunications network for 59 of its member libraries within the Detroit metropolitan area. Data circuits with port speeds ranging from 56Kbps to multiple 1.54Mbps T1 connections are currently provided by SBC Communications [diagram available upon request].

The current wide-area-network utilizes frame-relay technology supporting TCP/IP based applications for shared library resources (including circulation, cataloging, on-line catalog, serials and acquisitions) The telecommunications equipment currently in the libraries includes TLN owned internal Cisco T1 WIC's and Cisco routers.

Internet service is provided by Merit.edu and not part of the RFP.

TLN is interested in a network design that incorporates cost effective, E-Rate eligible telecommunication solutions for members that provides scalable bandwidth capacity and reliable throughput. A list of current and potential participants in the telecommunications network is attached [Appendix 1].

Specifically, TLN is looking for network proposals with, at a minimum, the following characteristics and/or improvements:

- Increased Bandwidth
- Increased Performance
- Highly Reliable Solution
- Highly Scalable Solution
- Highly Secure and Private Solution
- Dedicated end-to-end bandwidth and throughput
- Ability to interoperate with other technologies
- Flexible solution allowing for an easy and simple migration path for increased bandwidth and adding, moving, or removing locations
- Network and equipment dedicated solely to TLN

Additionally, TLN will need a network in place that will handle or scale to handle, additional applications and services such as VoIP, video and other applications or services deemed significant or important to the mission of public libraries.

Although the current network utilizes frame relay technology, respondents are encouraged to submit proposals recommending migration to high performance technologies utilizing wireless or optical transports and/or MPLS and/or NVPN implementations providing the network solution is consistent with the above stated characteristics.

**Any deviation from the specifications in this RFP
must be noted on page one of the proposal.**

Submission Rules/Procedures:

Respondents must have a Service Provider Identification Number from the Universal Service Administration Corp.

Submission Rules/Procedures: [Continued]

Responses must include notable, significant and/or material exclusions for construction or migration costs which could impact TLN or member libraries upon acceptance of the proposal.

Respondents are encouraged to propose specialized services and options related to implementation, monitoring, and on-going maintenance of the telecommunication network. A detailed description and specific cost estimates associated with specialized services should be included.

Proposals should include a technical brief identifying specific technologies involved, comparative performance measurements and specific migration options (including equipment requirements, a construction/build out timeline and migration cost estimates where applicable).

Proposals must include separate pricing for each services rendered and discounts available for contract duration from 36 to 60 months. TLN has the sole discretion to execute optional one-year extensions. If extended, the terms and conditions of the contract will remain in effect. Respondents should submit their proposed contract.

Proposals must include specific line item charges: consulting, management service fees, installation, required equipment, optional equipment as recommended, other one-time charges and on-going monthly service charges as well as any other associated costs as necessary for TLN to accept the proposal.

Proposals must include pricing plans for bandwidth capacity/throughput ranging from fractional T1 service to a minimum throughput of 100 mbps [256k, T1 (DS1), T3 (DS3), OC3 circuits], including applicable methods and pricing for performance/statistical use mechanisms. Applicable port charges, PVC, CIR, USF and any related surcharges must also be specified and itemized.

Responses must include information about equipment warranty and maintenance contract requirements and/or availability, if any. Information should be provided for both depot and on-site maintenance plans as available.

Timetable ::	Date
RFP issued	10/14/2005
Final Date for vendor questions	10/25/2005
Proposal Due	11/14/2005
Finalists selection by TLN	12/01/2005
Provider selected	12/31/2005
Agreement signed with Provider	01/20/2006
Transition commencement date	02/01/2006

Forward Submissions to:

The Library Network
c/o Scott Rakestraw
Manager Network Services
13331 Reeck Road,
Southgate, MI 48195

Forward Questions to: srakestraw@tln.lib.mi.us Voice: (734) 281-3830 x:144
Fax: (734) 281-1283

Proposals received after 4:00pm, November 14, 2005 cannot be considered.

Appendix 1: TLN WIDE-AREA NETWORK PARTICIPANTS

TLN Head End/Data Center
13331 Reeck Road
Southgate, MI 48195
734-281-3830

Addison Township Public Library
1440 Rochester Road
Leonard, MI 48367
248-628-7180

Allen Park Public Library
8100 Allen Road
Allen Park, MI 48101
313-381-2425

Auburn Hills Public Library
3400 East Seyburn Drive
Auburn Hills, MI 48326
248-370-9466

Belleville Fred C. Fischer Library
167 Fourth Street
Belleville, MI 48111
734-699-3291

Berkley Public Library
3155 Coolidge Highway
Berkley, MI 48072
248-546-2440

Brandon Township Public Library
304 South Street
Ortonville, MI 48462
248-627-1460

Brighton District Library
304 South Street
Brighton, MI 48116
810-229-6571

Chelsea District Library
221 S. Main Street
Chelsea, MI 48118-1144
734-475-8732

Clawson Blair Memorial Library
416 North Main Street
Clawson, MI 48017-1599
248-588-5500

Commerce Township Library
2869 North Pontiac Trail
Commerce Twp, MI 48390
248-669-8108

Caroline Kennedy Library
24590 George
Dearborn Heights, MI 48127
313-791-3800

John F. Kennedy, Jr. Library
24602 Van Born Road
Dearborn Heights, MI 48125
313-791-6050

Dexter District Library
8040 Fourth Street
Dexter, MI 48130
734-426-4477

Ecorse Public Library
4184 West Jefferson Avenue
Ecorse, MI 48229-1556
313-389-2030

Ferndale Public Library
222 East Nine Mile Road
Ferndale, MI 48220
248-546-2504

Flat Rock Public Library
25200 Gibraltar Rd
Flat Rock, MI 48134
734-782-2430

Franklin Public Library
32455 Franklin Road
Franklin, MI 48025
248-851-2254

Garden City Public Library
2012 Middlebelt Road
Garden City, MI 48135
734-793-1830

Hamtramck Public Library
2360 Caniff
Hamtramck, MI 48212
313-365-7050

Cromaine District Library
3688 N. Hartland Road
Hartland, MI 48353
810-632-5200

Hazel Park Memorial Library
123 East Nine Mile Road
Hazel Park, MI 48030
248-546-4095

Highland Township Public Library
444 Beach Farm Circle
Highland, MI 48356
248-887-2218

Huntington Woods Public Library
26415 Scotia
Huntington Woods, MI 48070-1198
248-543-9720

Leanna Hicks Public Library of Inkster
2005 Inkster Road
Inkster, MI 48141
313-563-2822

Lincoln Park Public Library
1381 Southfield Road
Lincoln Park, MI 48146
313-381-0374

Livonia Alfred Noble Branch
32901 Plymouth Road
Livonia, MI 48150
734-421-6600

Livonia Carl Sandburg Branch
30100 West Seven Mile
Livonia, MI 48152
248-893-4010

Livonia Civic Center Library
32777 Five Mile Road
Livonia, MI 48154
734-466-2491

Lyon Township Public Library
27005 South Milford Road
New Hudson, MI 48165
248-437-8800

Madison Heights Public Library
240 West 13 Mile
Madison Heights, MI 48071
248-588-7763

Manchester District Library
912 City Road
Manchester, MI 48158
734-428-8045

Melvindale Public Library
18650 Allen Road
Melvindale, MI 48122
313-429-1090

Milford Public Library
330 Family Drive
Milford, MI 48381
248-684-0845

Northville District Library
212 West Cady Street
Northville, MI 48167-1560
248-349-3020

Novi Public Library
45245 West Ten Mile Road
Novi, MI 48375-3014
248-349-0720

Oak Park Public Library
14200 Oak Park Boulevard
Oak Park, MI 48237-2089
248-691-7480

Oakland County Library
1200 North Telegraph Road
Pontiac, MI 48341-0453
248-858-0738

Orion Township Public Library
825 Joslyn Road
Lake Orion, MI 48362
248-693-3000

Oxford Public Library
530 Pontiac Road
Oxford, MI 48371
248-969-3034

Pontiac Public Library
60 East Pike Street
Pontiac, MI 48342
248-758-3942

Redford Township District Library
25320 W. Six Mile Road
Redford, MI 48240
313-531-5960

River Rouge Public Library
221 Burke
River Rouge, MI 48218
313-843-2040

Riverview Public Library
14300 Sibley Road
Riverview, MI 48193
734-283-1250

Romulus Public Library
11121 Wayne Road
Romulus, MI 48174
734-942-7589

Royal Oak Public Library
222 East Eleven Mile Road
Royal Oak, MI 48067
248-246-3700

Royal Oak Township Library
21131 Garden Lane, 2nd Floor
Ferndale, MI 48220
248-547-9800

Salem-South Lyon District Library
9800 Pontiac Trail
South Lyon, MI 48178
248-437-6431

Southgate Veterans Memorial Library
14680 Dix Toledo Road
Southgate, MI 48195
734-258-3002

Springfield Township Library
12000 Davisburg Road
Davisburg, MI 48350
248-846-6550

Taylor Community Library
12303 Pardee Road
Taylor, MI 48180-4219
734-287-4840

Trenton Veterans Memorial Library
2790 Westfield
Trenton, MI 48183
734-676-9773

Waterford Township Public Library
5168 Civic Center Drive
Waterford, MI 48329-3713
248-674-4831

Wayne County Library
30555 Michigan Avenue
Westland, MI 48186-5310
734-727-7310

Wayne Public Library
3737 South Wayne Road
Wayne, MI 48184
734-721-7832

White Lake Township Library
7527 East Highland Road
White Lake, MI 48383
248-698-4942

Wixom Public Library
49015 Pontiac Trail
Wixom, MI 48393
248-624-2512

Wyandotte Bacon Memorial
45 Vinewood
Wyandotte, MI 48192
734-246-8357

Ypsilanti District Library
5577 Whittaker Road,
Ypsilanti, MI 48197-5440
734-482-4110

Appendix 1: TLN member libraries and potential WAN participants.

Birmingham Baldwin Public Library
P.O. Box 3002
300 W. Merrill
Birmingham, MI 48012-3002
248-647-1700

Bloomfield Township Public Library
1099 Lone Pine Road,
Bloomfield Hills, MI 48302-2410
248-642-5800

Canton Public Library
1200 S. Canton Center Road
Canton, MI 48188
734-397-0999

Farmington Hills Public Library
32737 W. 12 Mile Rd.
Farmington Hills, MI 48334-3302
248-553-0300

Independence Township Library
6495 Clarkston Road,
Clarkston, MI 48346-1501
248-625-2212

Plymouth District Library
223 S. Main Street
Plymouth, MI 48170-1687
734-453-0750

Rochester Hills Public Library
500 Olde Towne Road
Rochester, MI 48307-2043
248-656-2900

Southfield Public Library
26300 Evergreen Road
Southfield, MI 48036
248-796-4200

Walled Lake Library
1499 East West Maple Road
Walled Lake, MI 48390
248-624-3772

West Bloomfield Public Library
4600 Walnut Lake Road
West Bloomfield, MI 48323
248-682-2120

West Bloomfield Westacres Branch
7321 Commerce Road
West Bloomfield, MI 48384
248-363-4022

Westland William P. Faust Public Library
6123 Central City Parkway
Westland, MI 48185-9188
734-326-6123

Ann Arbor District Library
343 South Fifth Street
Ann Arbor, MI 48104-2293
734-327-4200

Ann Arbor Malletts Creek Branch Library
3090 E. Eisenhower Parkway
Ann Arbor, MI 48108
734-327-4200

Ann Arbor Northeast Branch Library
2713 Plymouth Road
Ann Arbor, MI 48105
734-996-3180

Ann Arbor West Branch Library
2503 Jackson Road
Ann Arbor MI 48103
734-994-1674

Henry Ford Centennial Library
16301 Michigan Avenue
Dearborn MI 48126
313-943-2330

Dearborn Bryant Branch Library
22100 Michigan Avenue,
Dearborn, MI 48124
313-943-4091

Dearborn Esper Branch Library
12929 W. Warren Road
Dearborn, MI 48126
313-943-4096

Dearborn Snow Branch Library
23950 Princeton
Dearborn, MI 48124
313-274-1780

Farmington Community Library
23500 Liberty Street
Farmington, MI 48335-3570
248-474-7770

Fowlerville District Library
131 Mill Street
Fowlerville, MI 48836
517-223-9089

Northfield Township Area Library
125 Barker Road
Whitmore Lake, MI 48189
734-449-0066

Saline District Library
555 N. Maple Road
Saline, MI 48176
734-429-5450

Grosse Pointe Public Library-Central
10 Kercheval Avenue
Grosse Pointe Farms, MI 47236
313-343-2074

Grosse Pointe Public Library-Ewald Branch
15175 East Jefferson
Grosse Pointe Park, MI 48230
313-343-2071

Grosse Pointe Public Library-Woods Branch
20600 Mack Avenue
Grosse Pointe Woods, MI 48236
313-343-2072

Hamburg Township Library
P.O. Box 247
10411 Merrill Road
Hamburg, MI 48139
810-231-1771

Howell Carnegie District Library
314 West Grand River
Howell, MI 48843
517-546-0720

Pinckney Community Public Library
P.O. Box 379
350 Mower Road
Pinckney, MI 48169
734-878-3888

Washtenaw County Library
P.O. Box 8645
4135 Washtenaw Avenue
Ann Arbor, MI 48107-8645
734-973-4350

St. Clair County Main Library
210 McMorran Blvd.
Port Huron, MI 48060
810-987-7323

Capac Public Library
111 North Main Street
Capac, MI 48014
810-395-7000

Algonac-Clay Public Library
2011 St. Clair River Drive
Algonac, MI 48001
810-794-4471

Kimball-G. Lynn Campbell Library
1955 North Allen Road
Kimball, MI 48074
810-982-9171

Ira Township Library
7013 Meldrum road
Fair Haven, MI 48023
586-725-9081

Marine City Public Library
300 South Parker Street
Marine City, MI 48039
810-765-5233

Marysville Public Library
1175 Delaware
Marysville, MI 48040
810-364-9493

Memphis Public Library
34830 Potter Street
Memphis, MI 48041
810-392-2980

St. Clair Public Library
310 South Second Street
St. Clair, MI 48079
810-329-3951

Yale Public Library
2 Jones Street
Yale, MI 48097
810-387-2940