

**REQUEST FOR CONTRACT EXTENSION
MICHIGAN STATEWIDE CONTRACTS AND APPROVED VENDOR LIST FOR
PROVISION OF LIBRARY MATERIALS AND/OR SERVICES TO PUBLIC, SCHOOL,
ACADEMIC AND SPECIAL LIBRARY COOPERATIVE MEMBER LIBRARIES**

Issued by:

**THE LIBRARY NETWORK
NOVI, MICHIGAN
Tax-free under Sec. 4, P.A. 167 of Michigan 1933 as amended
Tax Exempt # 38-6363460**

Contract extension approvals will be received until:

**Friday, January 27, 2012
3:30 P.M.**

Addressed to:

Jim Flury
Technical Services Manager
The Library Network
41365 Vincenti Court
Novi, MI 48375

Questions regarding this contract extension should be directed to:

Jim Flury
Technical Services Manager
The Library Network
41365 Vincenti Court
Novi, MI 48375
248-536-3100 x133
Fax 248-536-3098
jflury@tln.lib.mi.us

The original RFP to which this contract extension applies is included as an attachment in the email cover letter that accompanies this Request for Contract Extension.

A copy of this Request for Contract Extension is also available at the following:

SUMMARY STATEMENT

The purpose of this Request for Contract Extension is to consolidate two separate RFP's, each with its own issuance date, into a single RFP. Currently, separate contracts exist for books and for audiovisual materials for Michigan cooperative member libraries. The book contract expires April 30, 2012. The audiovisual contract expires September 30, 2012. A five month extension of the current book contract until September 30, 2012 so as to align with the expiration of the audiovisual contract will facilitate the issuance of a single RFP for books and audiovisual materials in spring, 2012. This will result in increased efficiency for library vendors and their library customers. Our authority to request a contract extension is outlined in the third paragraph under General Provisions, as below.

GENERAL PROVISIONS

The Library Network is not liable for any cost incurred by proposal responders prior to the issuance of a contract. The Library Network reserves the right to accept all or part of any proposal or to cancel in part or in its entirety this Request for Contract Extension. The Library Network reserves the right to accept contract extension(s) that it considers to be in the best interest of The Library Network. In keeping with this, The Library Network is not obligated to accept the lowest bid from any vendor(s) for the provision of any material(s) or service(s).

The successful firm(s) shall defend, indemnify, save and hold harmless The Library Network, its administrators, Board Members, agents, volunteers, and employees from any loss, demands, claims, suits, damages or actions that may be brought by third persons on account of bodily injury or death; personal injury; damage to property or personal interest; or violation of any law, regulation or ordinance; where the third person's loss, demand, claim, suit, damages or action arises in whole or part out of any negligent or other act or omission of the contracting firm or its officers, elected Trustees, employees, and agents while performing the services agreed to except those actions arising out of the sole negligence of The Library Network.

The Library Network may, at its option and with the approval of the contractor, extend the period of this agreement for an additional period. Contractor shall be notified in writing by The Library Network with our intention to extend the contract period at least thirty (30) calendar days prior to the expiration of the contract period.

Proposals should not include any sales, use, or federal excise tax (with the exception of Staff Accounts).

In performing the services required under this contract, vendor and its subcontractors will be required to comply with all applicable federal, state, and local laws, statutes, ordinances, and

regulations. This includes but is not limited to observing all requirements related to fair and minimum wages including conditions of employment; not discriminating against any employee or persons, on account of race, color, sex, handicap, religious creed, ancestry, age, sexual orientation, or national origin; and remaining at all times in compliance with all executive orders issued, or that may be issued, by any level of governmental agency with regard to equality of opportunity including those dealing with affirmative action.

TERMS OF THIS CONTRACT

The length of this contract shall be five (5) months. This contract is to take effect on May 1, 2012. This contract is to expire on September 30, 2012.

Company Name: _____

Signed By: _____
(Representative for vendor must sign)

Address: _____

(City) (State) (Zip Code)
Phone: _____ Date: _____

