

Shared Automation System Users Group

Executive Committee – Meeting Minutes

Livonia Civic Center Library

February 7, 2019

Chair Paul McCann called the meeting to order at 1:38.

Members Present: Paul McCann (DEXT), Martin Smith (REDF), James Lenze (GARC), Toni LaPorte (LVCC), Amy Rosen (WHLK), Ed Rutkowski (BRIT), Patty Braden (ROMS), Anne Hage (HTWD)

Members Absent: Lori Coryell (CHEL)

Others Present: None

Guests: Anne Neville (TLN), Angie Michelini (TLN), Celia Morse (TLN – Consultant), Rita VanBrandeghen (TLN Board)

McCann called for additions to the agenda. Motion to approve by Rutkowski, seconded by Smith. Agenda approved (Yes 8, No 0, Absent 1)

McCann called for approval of the December 6, 2018 minutes. Motion to approve minutes as presented by Braden, seconded by Lenze. Minutes approved (Yes 8, No 0, Absent)

Reports

Budget:

Neville distributed budget through December 31, 2018. A few things were a little higher than usual, i.e. TLC Conference expenses, Contractual Services (already paid first and second quarter of in-house communications), and there was one extra payroll in December. Haven't had anything in Workers comp as they are charged only once a year.

TLN Board Meeting:

P. McCann/L. Coryell

Per McCann: Lori attended and discussed results of remote voting. The Board expressed an interest as they may want to investigate doing remote voting as well.

Carl update (ongoing performance): Morse reported that a new release is coming. They are down to calling Carl once per month. Morse created documentation regarding searching in Carl X and presented it to the Adult Services Committee. She is having Andrea put it up on TLNs website. It is regarding using Companion Searcher (the advance search feature in Carl X that allows you to limit by library, format and date range.)

Technology Services Update.

A. Michelini

Michelini reported that several libraries are upgrading their circuit. Belleville's new main library will have the same address as they are moving next door to the current library and hope to be moved in by December. Sumpter Township branch is opening in the summer. White Lake will be moving to their new building some time in May, and Inkster hopes to be in their new renovated building by November.

The electrical blip that happened at TLN was caused by human error.

Unfinished Business

A. TLC/CARL post-migration

C. Morse

New release is coming. It will require a new client. It will add the ability in Circulation to change the UDS (User Defined Field) and merge patron records. The position in the hold queue that shows in the patrons *My Account* can be turned on and off system wide by TLN. McCann asked if there is any good way to interpret the hold list, as patrons are always asking where they are in the queue? Morse noted that you can see the list of holds in Carl X within your library on your items, but you cannot say for sure when the patron will receive the item. There is no way to predict it, and it gives the patron the false impression that he will have to wait much longer for the item than he actually will. If you tell the patron where he is in the local hold queue, he might get it sooner if another library's copy fills the books, but he won't get it any later because your library's home always takes precedence.

The new release will also have a change in the router – a dynamic router list. The advantage to the fill list will combine the title, issue and item routers into one single list. It will also look to see if the pickup library owns the title and will request the item from the pickup library.

In Carl X the patron record will now have the BID (Bibliographic Identifier) that the hold was placed on. If it is in the queue, in transit or on the hold shelf, you will see the item barcode, so you'll be able to identify what the hold has been placed against.

John is still working with Carl on the OverDrive records. FRBR was also discussed. If you find items that can be merged into one record you can send them to Janet, and she can merge them if you send her the BIDs and the title.

B. Fines/Blocks

P. Braden

Neville is still working on profiles.

C. SAS By-Laws Committee

L. Coryell

McCann discussed the steps involved in getting remote voting in place.

D. E-mail services

A. Michelini

On Tuesday the migration from the old vendor to the new vendor will take place. All lists will be under one umbrella, and moderation is being turned off. Proof Point (spam filter) is doing a good job.

E. New Directors orientation

P. McCann

Many directors have signed up for this.

New Business

None

Other Items from Committee members

- A. McCann said that it was brought to his attention that the Library application has only male or female options. Possibilities were discussed. Decided that this field could always be left blank.

Rosen motioned to adjourn the meeting at 2:55. Seconded by Rutkowski. Meeting adjourned (Yes 8, No 0, Absent 1).

Respectfully submitted,

Toni LaPorte

Next meeting: March 4, 2019 at 1:30 pm, Livonia Civic Center