

Shared Automation System Users Group

Executive Committee – Meeting Minutes

Virtual Meeting

July 2, 2020

Chair Paul McCann called the meeting to order at 1:02.

Members Present: Paul McCann (DEXT), Hilary Savage (BELL), Martin Smith (REDF), Ed Rutkowski (BRIT), Anne Hage (HTWD), Toni LaPorte (LVCC), Alyson Lobert (WALL), Patty Braden (ROMS)

Members Absent: James Lenze (GARC)

Others Present:

Guests: Anne Neville (TLN), Celia Morse (TLN – Consultant), Angie Michelini (TLN), John Inman (TLN)

McCann called for additions to the agenda. Motion to approve as submitted by Lobert, seconded by Rutkowski. Agenda approved (Yes 8, No 0, Absent 1)

McCann called for approval of the June 4, 2020 minutes. Motion to approve minutes as presented by Braden, seconded by LaPorte. Minutes approved (Yes 8, No 0, Absent 1)

Reports

TLN Board Meeting:

McCann reported that the new three-year contract with Overdrive was approved. The director search will start with an in-house TLN committee.

Carl update (ongoing performance):

Neville said the annual TLC conference in October will be virtual this year. The Carl 2020 first release software upgrade is expected soon. 36 libraries are currently accepting non-local holds, with 3 more being added soon.

Morse reported the next Carl release will have improvements in Carl Connect, especially receipts. There were 7 Carl Connect virtual classes, with 70 attendants.

Technology Services Update:

- a. Generator

Michelini reported that the blueprint has been submitted to the city of Novi.

Circuit upgrades for 13 libraries are underway. The Telecomm RFP will be posted July 9th.

Future planning

A. Current situations overview

Neville reported that some libraries are changing media types on some items to keep them local hold only. She has been letting it go as it should be a temporary measure until things are more normalized.

B. Reopening preparations

a. Delivery

No issues. Morse reported that Vince Nash said things are going great.

b. Shared system restart issues and progress

McCann believes all libraries should be encouraged to turn on system wide holds. TREN had patrons in the building as of June 8th.

c. Reciprocity during staggered reopening

Addressed earlier.

d. Staffing plans, precautions, PPE @ TLN for staff

Neville reported staff is mostly working from home. When in the building all staff are provided masks and hand sanitizer.

e. Issues with delivery interactions at local libraries/procedures

No issues.

f. Other issues

Free printing was discussed as a way to reduce patron interaction and touching of money.

When to open for patrons to browse the collection was talked about. Some libraries will be starting soon. Concerns about patron cooperation with mask wearing was brought up. Some areas have a vocal segment of the community that oppose mandatory mask wearing.

Other Items from Committee members

a. Auto-renewal (post SASUG update)

Lobert was in contact with the libraries that had expressed a desire to not have auto-renewal turned on for them. She found that opinions had changed and those libraries were no longer opposed.

As the original vote on auto-renewal was for it to be turned on system-wide, Neville will resume testing with a system-wide configuration.

Smith motioned to adjourn the meeting at 2:20. Seconded by Rutkowski. Meeting adjourned (Yes 8, No 0, Absent 1).

Respectfully submitted,

Martin Smith

Next meeting: August 6 at 1:00 pm, Livonia Civic Center Library