

Shared Automation System Users Group

Executive Committee – Meeting Minutes

Livonia Civic Center Library

March 7, 2018

Chair Paul McCann called the meeting to order at 9:35.

Members Present: Paul McCann (DEXT), Martin Smith (REDF), Andrea Dickson (WIXM), Ed Rutkowski (BRIT), , Anne Hage (HTWD), Patty Braden (ROMS), Holly Teasdle (LYON), Vanessa Morris (TAYL), Amy Rosen (WHLK)

Members Absent: None

Others Present: James Lenze (GARC)

Guests: Anne Neville (TLN)

McCann called for additions to the agenda. Motion to approve as presented by Rutkowski, seconded by Smith. Agenda approved (Yes 9, No 0, Absent 0)

Discussion of cost off-set options

P. McCann

McCann said he had spoken to Rick Rosekrans and confirmed there is enough deferred revenue to cover the off-set proposal McCann had emailed earlier to Ex-Comm members. Rosekrans advised the off-set be paid out over three years, rather than all up front.

There was much discussion of how the off-set would be calculated in the coming years and whether deferred revenue would be available at the time.

Rutkowski moved “The SAS Executive Committee recommends to the TLN Board to use SAS deferred revenue to off-set costs for all libraries seeing an increase for the 2018-2019 budget year by crediting member accounts in the 2018-2019 budget year. The calculation for the credit will be 75% of the ‘18-19 increase as a year 1 off-set, 50% of the ‘18-19 increase as a year 2 off-set, and 25% of the ‘18-19 increase as a year 3 off-set. To clarify, the off-set is meant to ease the impact to libraries over 3 years, but the calculation and credit to member accounts will all take place as of the 2018-2019 budget.” The motion was seconded by Teasdle. Motion approved (Yes 9, No 0, Absent 0)

McCann, Teasdle, and Dickson volunteered to attempt to meet with directors from libraries seeing the largest increases before the March 22 SASUG meeting.

McCann will share the new budget formula and cost off-set plan at the March 22 SASUG meeting.

Rutkowski motioned to adjourn meeting at 10:57. Seconded by Dickson. Meeting adjourned (Yes 9, No 0, Absent 0).

Respectfully submitted,

Martin Smith

Next meeting: March 29, 2018 at 1:30 pm, Livonia Civic Center Library