

Shared Automation System Users Group

Executive Committee – Meeting Minutes

Virtual Meeting

September 10, 2020

Chair Paul McCann called the meeting to order at 1:00.

Members Present: Paul McCann (DEXT), James Lenze (GARC), Martin Smith (REDF), Ed Rutkowski (BRIT), Anne Hage (HTWD), Toni LaPorte (LVCC), Alyson Lobert (WALL), Patty Braden (ROMS)

Members Absent: Hilary Savage (BELL)

Others Present:

Guests: Anne Neville (TLN), Celia Morse (TLN – Consultant), Angie Michelini (TLN), John Inman (TLN), Rita VanBrandeghen (TLN Board)

McCann called for additions to the agenda. Motion to approve as submitted by Lobert, seconded by Rutkowski. Agenda approved (Yes 8, No 0, Absent 1)

McCann called for approval of the August 13, 2020 minutes. Motion to approve minutes as presented by Lenze, seconded by Braden. Minutes approved (Yes 8, No 0, Absent 1)

Reports

TLN Director Search:

McCann reported that five applicants went through a GovHR test exercise simulating a busy day with many challenges. Three finalists will be interviewed next week.

Budget:

The budget for October 2019 – July 2020 was reviewed. Neville reported the budget is progressing as expected.

TLN Board Meeting:

McCann reported there was a moment of silence for Reggie Williams. There were 30 applicants for the director position.

Morse informed the board of the lack of communication from Ecorse and River Rouge about reopening plans. They may need to be contacted and informed of financial commitments. Pletz reported next year's budget looks good but State Aid reductions are expected for the 2021-22 budget year.

Carl update (ongoing performance):

Neville reported that Carl passwords will be changing this month. The latest Carl upgrade is still being reviewed on the test server. Autorenewals will be credited to a newly created location, to enable separating from standard renewals. TLN will then break down by owning library for reports.

There was discussion about whether autorenewals should be reported as circulation on State Aid reports. Morse will contact Library of Michigan for input. Neville is not planning to add autorenewals to comparative stats. Autorenewals are to start October 1st.

Technology Services Update:

- a. Generator

Michellini reported that the cement slab has been poured and some gas pipe has been installed.

Nine telecomm bids were received. The Telecomm Committee will be reviewing soon.

INKS is now accepting returns and looking at an opening process.

Unfinished Business

A. TLC/CARL issue progress

A. Neville/C. Morse

The new release will have same group only option for holds. This was a requested feature and will help libraries with multiple branches.

B. User profiles committee

P. Braden

Nothing to report.

C. Auto renewal for patron cards from SASUG

A. Neville

Lobert reported that she spoke to Farkas from Novi to see if they are still interested. What they really want is a web form that a patron can interact with to self-renew, not really a fully automated process as offered by Carl. Morse mentioned Quipu, which offers patrons the ability to be issued a card, but is not aware of anyone offering the service for card renewals.

D. SAS Catalog and brief records

C. Morse/A. Neville

Good progress has been made in the spring. There 9,000 or so records left of 25,000 to start with. Work has slowed since most libraries have started ordering again but work continues.

E. Local hold/Demand management update

A. Neville/P. McCann

There was discussion of the desire for more libraries to open up loaning new items. McCann discussed possibly using the group only hold option so loans of new items would be restricted to libraries loaning new items. This may not be possible.

F. FRBR

C. Morse

OWLS from Wisconsin is a new Carl customer, and they just went live with FRBR. Their implementation has been made to offer placing a hold on the first available item, or book (material type), which could simplify our issue with multiple MARC records for a given title with the same material type.

OWLS is similar to TLN in that they are a collection of individual libraries.

G. Increase hold limit for SAS Guest to 10 (late add)

J. Lenze

After SASUG, decided to drop.

H. Ex-Comm Elections

A. Lobert

Neville said not many ballots have been returned. Lobert said she would send reminders.

New Business

A. NovelBranch

C. Morse

NovelBranch is a small (125 books) book dispensing, self-checkout product that can be placed remotely in the community. Morse will email directors and set up a demo for those interested.

Future planning

A. Current situations overview

Braden said ROMS has expanded their curbside hours. Started offering faxing and copying as a curbside service.

Lobert said COMM is open for browsing but most patrons are coming in just to pick up holds. No furniture to sit on and a suggested 30 minute time limit.

Smith shared that REDF is playing a message every 15 minutes informing patrons they must wear a mask properly at all times when in the building. Still open only upstairs for computers, copy, and fax. Curbside is available.

B. Reopening updates

Nothing reported.

Other Items from Committee members

Nothing reported.

Lenze motioned to adjourn the meeting at 2:39. Seconded by Rutkowski. Meeting adjourned (Yes 8, No 0, Absent 1).

Respectfully submitted,

Martin Smith

Next meeting: October 1 at 1:00 pm, Livonia Civic Center Library