

Shared Automation System Users' Group (SASUG)

Virtual meeting: Thursday, January 28, 2021
9:30 am

MINUTES

Call to Order—9:31 am

Approval of Agenda – Motion by Toni LaPorte (LVCC) / Seconded by Don Priest (SOGT)

Approval of December 10, 2020 Minutes – Motion by James B Lenze (GARC) / Seconded by Donna Winter (LVCC)

System Update

Anne Neville, TLN

The CARL upgrade from Tuesday, January 26, 2021 went well. There have been a few issues with the router list but clearing the browser cache helps. On the iPad-download and use Chrome rather than Safari for the browser for the fill list to work. The next upgrade will fix the fill list issues. If a library is open on a holiday where others are not, those libraries will see a larger than usual fill list. Recommendation to fill the holds for pick-up at the library and let the rest go on those days. The new refund functionality will be turned on system-wide but libraries don't have to use it. Reminder-TLN is running out of tubs so please do not quarantine delivery items in the tubs. Delivery is extremely heavy right now due to so many holds being placed. Please revisit the TLN COVID spreadsheet to make sure the library's information is updated.

Report from TLN Board

Paul McCann, DEXT

Went over 2021 calendar, Open Meetings Act (OMA) review, and approved the telecommunications proposal. The Steering Committee is starting a plan to re-work the mission and vision and there was a revised appropriation to the budget due to more State Aid being received than initially expected.

Report from Ex Comm

Paul McCann, Ex Comm Chair

TLN's contract for WAN recommended to the Board. Vendors did not change and prices went down. Discussion about moving \$361,716 from Deferred Revenue to SAS Capital Reserve budget line. Currently only \$10,000/year is being billed across the 50 shared system libraries for capital reserve.

Report from Circulation Comm

Brigette Felix, TLN

Meeting on January 14, 2021 discussed advertising auto-renewal, updating the lost and overdue fee survey, the fill list, current services on the pandemic resources link, and delivery.

Unfinished Business:

A. Hard Blocks and Overrides

Paul McCann

Status quo will remain in place. Will review again at the next meeting.

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B. SASUG and OMA

Kimberly Schaaf, SASUG Chair

TLN Director Steven Bowers spoke with lawyers and the opinion response was sent in the packet for this meeting. The way we have been voting with chat is technically fine and we can keep virtual meetings. The lawyer did not think SASUG was bound by OMA.

C. Meeting Dates / Locations 2021

Kimberly Schaaf

Meetings will remain virtual until further notice.

New Business:

A. Deferred revenue to SAS capital reserve transfer Anne Neville, TLN / Paul McCann Motion to recommend to TLN Board to move \$361,716 from Deferred Revenue to Shared Automated System Capital Reserve by Terri Lancaster (CHEL) / Seconded by Garrett Hungerford (REDF)

The motion was voted on and unanimously approved.

Motion passed. Yes=35, No=0, Abst=0

YES: ADDI, ALPK, AUBN, BELL, BERK, BRIT, CHEL, CLAW, COMM, DEXT, FERN, FRAN, HART, HIGH, LVCC, LYON, MDHT, MILF, NORT, NOVI, OXFD, PONT, REDF, RIVW, ROMS, ROAK, SLYN, SOGT, SPRI, TAYL, TREN, WALL, WHLK, WIXM, WYDT

B. New Item Interloan

Paul McCann

There is a range of 10%-50% of new items received from other libraries among the shared system libraries who do not interloan new materials. Only 1/3 of new item circulation is coming from libraries that aren't restricting new books. Information about interloan circulation can be found on the TLN SAS Statistics page in the reports Whose Items I Circulated and Where My Items Circulated reports.

Adjournment

Motion to adjourn by Patty Braden (ROMS) / Seconded by Toni LaPorte (LVCC)

Meeting adjourned at 10:54 am.

Next Meetings:

February 25, 2021 / 9:30AM - Virtual

March 25, 2021 / 9:30AM – Virtual

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Remote Attendance:

Adrienne Breznau (ROAK)	Jenni Gannod (CLAW)
Alyson Lobert (COMM)	Jessica Wilhoite (ROMS)
Andrea Dickson (WIXM)	Joan Rogers (WATE)
Anne Neville (TLN)	Jude Halloran (HIGH)
Azita Frattarelli (RIVW)	Judy McIntosh (NORT)
Bonnie Holzerland (MDHT)	Karen Schiller (SLYN)
Brigette Felix (TLN)	Kim Oakley (ALPK)
Carrie Ralston (WALL)	Kim Sharp (WHLK)
Cathy Buehner (HIGH)	Kimberly Schaaf (SPRI)
Celia Morse (TLN)	Laura Gramlich (WYDT)
Colleen Tabaka (TAYL)	Martin Smith (REDF)
Don Priest (SOGT)	Maryann Zurmuehlen (NOVI)
Donna Janke (HART)	Matt Church (BERK)
Donna Winter (LVCC)	Michelle Wloch (BELL)
Ed Burns (FERN)	Minni Shetty (AUBN)
Ed Rutkowski (BRIT)	Pam Quackenbush (LYON)
Edmond Richardson (PONT)	Patty Braden (ROMS)
Erin Chapman (TREN)	Paul McCann (DEXT)
Garrett Hungerford (REDF)	Sandy Ruhmann (ALPK)
Holly Teasdale (LYON)	Teresa Natzke (FRAN)
Jacqueline Seimer (OXFD)	Terri Lancaster (CHEL)
Jaema Berman (ADDI)	Tina Hatch (MILF)
James B Lenze (GARC)	Toni LaPorte (LVCC)