

Shared Automation System Users' Group (SASUG)

Virtual meeting: Thursday, October 22, 2020

9:30 am

MINUTES

Call to order – 9:30 am

Introductions were made in the chat box.

Introduction of New Officers

Kimberly Schaaf (SPRI) Chair, Ed Rutkowski (BRIT) Chair-Elect, James B Lenze (GARC) Technology Coordinator, Adrienne Breznau (ROAK) Secretary, Anne Neville (TLN) TLN Liaison

Introduction of New TLN Executive Director

Welcome to Steve Bowers!

Amendments for the Agenda: Under New Business 5. Correct spelling Donna Winters to Donna Winter. Add Circulation Committee Report by Celia Morse (TLN) after Report from Ex Comm.

Approval of Agenda as amended – Motion by James B Lenze (GARC) / Seconded by Terri Lancaster (CHEL)

Approval of September 24, 2020 Minutes – Motion by Terri Lancaster (CHEL) / Seconded by Alyson Lobert (COMM)

System Update

Anne Neville, TLN

CARL has patched some things on the test server and there is no date set for the upgrade yet. The newest training schedule was sent yesterday for training dates in November-January. The link for the training will be sent to the email address included in the registration form. CARL is now excluding the MeLCat media types from auto-renewal. The Circulation Map documentation was removed from the SAS Users page because it was outdated but TLN can look it up via Help Desk ticket. The TLC-U virtual conference will be next week with many TLN staff attending.

Report from TLN Board

Paul McCann, Ex Comm Chair

Paul turned the update over to Celia Morse (TLN) who reported the TLN Board welcomed new Executive Director Steve Bowers. The roof over the front part of the TLN building needs to be replaced before the winter and discussions are happening with the landlord. Board members were elected and there is one vacancy. The Board is currently accepting nominations.

Report from Ex Comm

Paul McCann

The last meeting was October 1, 2020 and the new officers were elected. The budget is good. CARL and FRBR are still being reviewed and FRBR could possibly be implemented in January 2021 but once it is there is no going back. Brief records are now at a minimum of 9,000-12,000 at any given time, down from 25,000. Please keep monitoring and report any non-recent ones or duplicates to BDBS. Local holds issues and demand management were discussed. At Dexter the new items go out to fill holds and there have been no patron complaints and the shelves are still full. The telecommunications contract was recommended for approval and sent to the TLN Board. The auto-renewal statistics will now be shown starting in the October statistics reports. Because COVID upended everything, the billing formula for next year was recommended to be based on a snapshot of time pre-pandemic so any changes would not be too drastic. Send any input to Paul McCann. The generator was

Shared Automation System Users' Group (SASUG)

Virtual meeting: Thursday, October 22, 2020

9:30 am

hooked up to the gas line and it is waiting on the meter and electrical set-up next but no estimated date of completion at this time.

Report from Circulation Committee

Celia Morse (TLN)

Officers were elected at the October meeting. Reminder-libraries should not clear collection fees for another library. Discussion about how staff are handling stress right now.

Unfinished Business:

1. Hard Blocks and Overrides

Paul McCann

This item is on the agenda for monthly review. Unlimited overrides will remain in place for now. One item to note-the patron status does not revert to Hard Blocked overnight with the unlimited overrides in place and there has been a problem with Overdrive authentication not allowing the Overridden patron type. Libraries wishing to allow Overridden patrons to access Overdrive should submit a Help Desk ticket to Acquisitions→Overdrive.

2. Patron Type Subcommittee

Kimberly Schaaf, SASUG Chair

The subcommittee is disbanding, although future meetings will feature votes to tie up loose ends. A guide has been created for how to register non-shared system patrons and will be shared on the SAS Users webpage. Saline District Library is not a reciprocal library so they would not be entered as Patron Type: SASGuest.

New Business:

1. **WARRANT and CONTRACT MEDIUM deletion** Kimberly Schaaf

Motion to delete these two patron types made by Jonathan Deahl (WATE) /

Seconded by Don Priest (SOGT)

The motion was voted on and approved.

Motion passed. Yes=36, No=0, Abst=0

YES: ADDI, ALPK, AUBN, BELL, BERK, BRIT, CHEL, CLAW, COMM, DEXT, FERN, GARC, HART, HIGH, LVCC, LYON, MDHT, NORT, NOVI, OXFD, PONT, REDF, RIVW, ROMS, ROAK, SLYN, SOGT, SPRI, TAYL, TREN, WALL, WATE, WAYN, WHLK, WIXM, WYDT

2. Brief Records

Paul McCann

Previously covered in the Ex Comm Report.

3. Chat Voting / Remote Voting

Kimberly Schaaf

There was a question after the September meeting about voting by chat and the previous lawyer opinion (pre-COVID) that anyone remote voting had to be heard. Steve Bowers will consult with the lawyers again and we will revisit this at a later meeting.

4. SASGuest Card's Fine Threshold

Jody Wolak (WAYN)

The fine threshold for Ultra Low patrons is \$4.99 while the SASGuest fine threshold is \$14.99. Voting on this was postponed to the next meeting.

Minutes prepared by SASUG Secretary, Adrienne Breznau, Royal Oak Public Library

Phone: 248-246-3714 | Email: adrienne@ropl.org

Shared Automation System Users' Group (SASUG)

Virtual meeting: Thursday, October 22, 2020

9:30 am

5. Book Bundle Media Type

Donna Winter (LVCC)

Many libraries are creating book bundles for patrons to check out a group of related items during the pandemic-limited library services. Voting on this was postponed to the next meeting.

Adjournment

Motion to adjourn by Jonathan Deahl (WATE) / Seconded by Paul McCann (DEXT)

Meeting adjourned at 11:31 am.

Remote Attendance:

Adrienne Breznau (ROAK)

Alyson Lobert (COMM)

Amy Rosen (WHLK)

Andrea Dickson (WIXM)

Anne Neville (TLN)

Azita Frattarelli (RIVW)

Bonnie Holzerland (MDHT)

Brigette Felix (TLN)

Carrie Ralston (WALL)

Celia Morse (TLN)

Colleen Tabaka (TAYL)

Don Priest (SOGT)

Donna Janke (HART)

Donna Winter (LVCC)

Ed Burns (FERN)

Ed Rutkowski (BRIT)

Edmond Richardson (PONT)

Erin Chapman (TREN)

Garrett Hungerford (REDF)

Holly Teasdale (LYON)

Jacqueline Seimer (OXFD)

Jaema Berman (ADDI)

James B Lenze (GARC)

Jenni Gannod (CLAW)

Jessica Wilhoite (ROMS)

Jim Flury (TLN)

Jody Wolak (WAYN)

John Inman (TLN)

Jonathan Deahl (WATE)

Jude Halloran (HIGH)

Judy McIntosh (NORT)

Karen Schiller (SLYN)

Kim Oakley (ALPK)

Kimberly Schaaf (SPRI)

Laura Gramlich (WYDT)

Martin Smith (REDF)

Maryann Zurmuehlen (NOVI)

Matt Church (BERK)

Michelle Wloch (BELL)

Minni Shetty (AUBN)

Pam Quackenbush (LYON)

Patty Braden (ROMS)

Paul McCann (DEXT)

Sandy Ruhmann (ALPK)

Sarah Leonard (WALL)

Steven Bowers (TLN)

Terri Lancaster (CHEL)

Tina Hatch (MILF)

Next Meetings:

December 10, 2020 / 9:30AM – Virtual

January 28, 2021 / 9:30AM – Virtual

February 25, 2021 / 9:30AM – Virtual