

Shared Automation System Users' Group (SASUG)

Virtual meeting: Thursday, September 24, 2020

9:30 am

MINUTES

Call to order – 9:31 am

Introductions were made in the chat box.

**Approval of Agenda – Motion by Terri Lancaster (CHEL) / Seconded by Ed Rutkowski (BRIT)
Approval of August 27, 2020 Minutes – Motion by James B Lenze (GARC) / Seconded by Toni LaPorte (LVCC)**

System Update

Anne Neville, TLN

Reminder: on September 29, 2020 the CARL passwords will be changing. The new ones have been sent in the delivery, so please let Anne know if you did not get yours. There were no problems reported with the test server so the upgrade will move forward. CARL will schedule it and there will be downtime. The Shared System webpage is being rearranged so all the password-protected documents will be on one page and library staff won't have to enter the password for each document. If a library is experiencing MeLCat issues, please contact TLN first so it can be fixed faster. The TLC-U conference will be held virtually at the end of October and there will be eight people attending. Auto-renewal is ready to go and Alyson Lobert (COMM) will put some language together that libraries can use to notify patrons. In regards to the TLN calendar-Christmas 2021 is on a Saturday when the Friday is already a holiday so TLN will observe Christmas and be closed Monday, December 27, 2021. July 4, 2021 is a Sunday to TLN will be closed Monday, July 5, 2021.

Report from TLN Board

Paul McCann, Ex Comm Chair

The main topic of discussion was the budget for the next FY ending September 30, 2021 and the budget was adopted. Director search update-the initial round of interviews with GovHR provided information about how the candidates would handle day-to-day operations, three candidates were interviewed and two finalists were selected. As of today one has backed out. The pad for the generator is in place. Some budget amendments were made for a balanced budget and all bills were approved to be paid.

Report from Ex Comm

Paul McCann

The September 10 meeting featured discussion about the TLN Director search. Anne Neville reported on the TLN budget-it is progressing as expected. The discussions on auto-renewal of items and the new generator were finalized. There was also discussion about auto-renewal of patron cards. The Ex Comm is not recommending moving forward with patron auto-renewal because of the SIP2 connections counting patron activity and that being the only basis for renewing. Theoretically, patrons could move out of the service area but continue using online resources and the system would continue renewing them without verifying anything else. This would cause problems with the charge per-use vendors like Hoopla and libraries would have to pay for non-resident use of their resources. The catalog is down to 9,000 brief records. Good progress was made on those during the closure. 17 libraries are currently loaning new items throughout the system. The OWLS system in Wisconsin went live with the CARL FRBR catalog so check it out if you are interested: <https://catalog.infosoup.org/?section=home>. The hold limit discussion for SASGuest patron type was dropped. Alyson Lobert will update about the Ex Comm elections later in this meeting. There will be a NovelBranch virtual demonstration September 29, 2020 at 10 am.

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Unfinished Business:

1. Hard Blocks and Overrides

Paul McCann

This item is on the agenda for monthly review. Unlimited overrides will remain in place for now.

2. Patron Type Subcommittee Report

Kimberly Schaaf, Springfield Township

It has been six months since we last discussed this. Kimberly recapped the subcommittee's findings: some libraries switched their user types so we could eliminate lesser-used ones, Warrant is no longer used by WAYN so we could vote on removing it. Institution and School cards have the exact same parameters so we could vote on combining them into Institution. A document was sent with this month's agenda outlining Non-Resident, SASGuest, and MILibraryCard parameters and it is recommended to put it on the SAS page of the TLN website for easy reference. Questions were raised about potential motion language for voting on these items. Some questions were raised in the chat about changing the fine threshold for SASGuest to \$4.99 from \$14.99 so those patrons would not have higher parameters than the General User Ultra Low libraries' patrons. These items will likely be voted on at the October meeting so libraries will have time to review the potential changes and determine their votes.

3. Ex Comm Election Results

Alyson Lobert, SASUG Chair

Group 1: Anne Hage (HTWD)

Group 2: Andrea Dickson (WIXM)

Members at Large: Toni LaPorte (LVCC) and Paul McCann (DEXT)

New Business:

1. **Overdrive Authentication**

Jim Flury, TLN

When libraries closed due to the COVID-19 pandemic six months ago, TLN decided to implement temporary card check rules so patrons would not be blocked from using Overdrive. However, this does allow unauthorized cards to access Overdrive. Some libraries have requested SIP2 authentication be turned on again. Having the temporary card check rules does skew the statistics because of all the patrons with cards starting with 29082 that use it when they are not supposed to.

Motion to turn SIP2 authentication back on immediately by Garrett Hungerford (REDF) / Seconded by James B Lenze (GARC)

The motion was voted on and approved.

Motion passed. Yes=31, No=1, Abst=2

YES: ADDI, ALPK, AUBN, BELL, BERK, BRIT, CLAW, COMM, DEXT, FERN, GARC, HIGH, HTWD, LVCC, LYON, MDHT, MILF, NORT, NOVI, PONT, REDF, RIVW, ROMS, SLYN, SPRI, TREN, WATE, WAYN, WHLK, WIXM, WYDT

NO: HART

ABST: CHEL, ROAK

2. TLN Fine Disbursement

Paul McCann

Libraries should expect a large check in October that will cover October 2019 to mid-March 2020, or approximately 5.5 months of fines and fees, plus whatever member libraries are doing now in terms of their fines and fees during item quarantine.

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3. NovelBranch Virtual Demo

Alyson Lobert

September 29, 2020 at 10 am will be the VirtualBranch demonstration via Google Meet. Please see Celia Morse's (TLN) email from September 17 for the invitation information.

4. SASUG Elections

Alyson Lobert

Ed Rutkowski volunteered to run for the Chair-Elect position so he will be the Chair for the 2021-2022 timeframe.

Motion by Paul McCann (DEXT) to accept and nominate Ed Rutkowski as the SASUG Chair-Elect / Seconded by Patty Braden (ROMS)

The motion was voted on and unanimously approved.

Motion passed. Yes=35, No=0, Abst= 0

YES: ADDI, ALPK, AUBN, BELL, BERK, BRIT, CHEL, CLAW, COMM, DEXT, FERN, GARC, HART, HIGH, HTWD, LVCC, LYON, MDHT, MILF, NORT, NOVI, PONT, REDF, RIVW, ROMS, ROAK, SLYN, SPRI, TAYL, TREN, WATE, WAYN, WHLK, WIXM, WYDT

Adrienne Breznau (ROAK) volunteered for another term as Secretary.

Motion by Alyson Lobert (COMM) to accept and nominate Adrienne Breznau as the SASUG Secretary / Seconded by Jonathan Deahl (WATE)

The motion was voted on and unanimously approved.

Motion passed. Yes=35, No=0, Abst= 0

YES: ADDI, ALPK, AUBN, BELL, BERK, BRIT, CHEL, CLAW, COMM, DEXT, FERN, GARC, HART, HIGH, HTWD, LVCC, LYON, MDHT, MILF, NORT, NOVI, PONT, REDF, RIVW, ROMS, ROAK, SLYN, SPRI, TAYL, TREN, WATE, WAYN, WHLK, WIXM, WYDT

Adjournment

Motion to adjourn by Jonathan Deahl (WATE) / Seconded by Kimberly Schaff (SPRI)

Meeting adjourned at 10:47 am.

Optional post-meeting discussion:

1. Pick-up services and myLIBRO

Adrienne Breznau, Royal Oak

Adrienne introduced special guest Jordan Howard. Jordan demonstrated the myLIBRO app and discussed ways libraries can use it to schedule patron pick-ups, computer reservations, library browsing, meeting rooms, and much more. myLIBRO is an MCLS vendor so there are discounts available for interested libraries. myLIBRO also has many other features like searching and placing holds in the catalog via the app as well as the ability to play Overdrive audiobooks from the app or an Alexa smart speaker. One-click checkout from the app is in development and myLIBRO is continuously updating their product based on feedback from partner libraries. The system is completely customizable and if any libraries are interested in the product but were not able to stay for the after-meeting discussion, please feel free to reach out to Jordan directly at Jordan.howard@conversight.ai.

The optional post-meeting discussion ended at 11:02 am.

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Remote Attendance:

Adrienne Breznau (ROAK)

Alyson Lobert (COMM)

Amy Rosen (WHLK)

Andrea Dickson (WIXM)

Anne Hage (HTWD)

Anne Neville (TLN)

Azita Frattarelli (RIVW)

Bonnie Holzerland (MDHT)

Brigette Felix (TLN)

Carrie Ralston (WALL)

Colleen Tabaka (TAYL)

Donna Janke (HART)

Donna Winter (LVCC)

Ed Burns (FERN)

Ed Rutkowski (BRIT)

Edmond Richardson (PONT)

Erin Chapman (TREN)

Garrett Hungerford (REDF)

Hilary Savage (BELL)

Holly Teasdale (LYON)

Jackie Seimer (OXFD)

Jaema Berman (ADDI)

James B Lenze (GARC)

Jenni Gannod (CLAW)

Jenny Marr (FERN)

Jim Flury (TLN)

Jody Wolak (WAYN)

John Inman (TLN)

Jonathan Deahl (WATE)

Jude Halloran (HIGH)

Judy McIntosh (NORT)

Karen Schiller (SLYN)

Kelly Ray (WYDT)

Kim Oakley (ALPK)

Kimberly Schaaf (SPRI)

Martin Smith (REDF)

Maryann Zurmuehlen (NOVI)

Matt Church (BERK)

Minni Shetty (AUBN)

Pam Quackenbush (LYON)

Patty Braden (ROMS)

Paul McCann (DEXT)

Sandy Ruhmann (ALPK)

Terri Lancaster (CHEL)

Tina Hatch (MILF)

Toni LaPorte (LVCC)

Next Meeting:

Thursday, October 22, 2020

9:30 am