

**TLN Steering Committee
Virtual Meeting Minutes
Friday, September 10, 2021**

Committee Members in Attendance: Carrie Ralston (Walled Lake), Jessica Keyser (Grosse Pointe), Holly Teasdale (Lyon Township), Steve Bowers (TLN), and Cindy Mack (Brighton).

Guests/Newly Appointment Members in Attendance: James Lenze (Garden City), Holly Ward-Lamb (Howell), Matt Church (Berkley)

1. Call to Order: The meeting was called to order by Chair Teasdale at 10:01 a.m.
2. Approval of the July 23, 2021 Minutes: Keyser moved to approve the minutes. Ralston seconded. Motion passed.
3. Approval of the Agenda: Ralston moved to approve the agenda. Keyser seconded. Motion passed.
4. Chairperson's Report: Teasdale had no report; she wasn't able to connect virtually to the TLN Board meeting. Bowers informed the Committee that Mark Wollenweber and Victor Cardenas were re-elected to the TLN Board and Joseph Rozell resigned. A replacement may have been found for this opening.
5. Old Business:
 - a. TLN Strategic Planning: Bowers reviewed new updates to TLN's Goals and Objectives with the Committee. Updates included adding leadership priorities. It was suggested that accessibility be added and a discussion ensued about DEI and how accessibility is part of inclusion. Bowers will consider adding it in the future. A motion to approve the proposed goals, with the addition of leadership priorities was moved by Keyser and seconded by Ralston. Motion passed.
 - b. Contract with NEW for DEI work in 2021/2022: Bowers provided an overview of the contract with NEW. No concerns were addressed by Committee members.
 - c. Membership Events: October's event will be a discussion focused on Equity vs. Equality. Facilitators for this discussion include Kristin Shelley and Jasmine Parker. Minutes will no longer be taken at membership events. It was suggested that we find ways to encourage all staff to attend.
 - d. Plan of Service: It will be a priority of the Steering Committee to revise the Plan of Service next year.
6. New Business:
 - a. Members at Large: New members were introduced. They include Matt Church, Holly Ward-Lamb and James Lenze.
7. Adjournment: Ralston moved to adjourn the meeting. Kesyer seconded. The meeting adjourned at 10:41 a.m.

Minutes submitted by Secretary, Cindy Mack