

TLN Technology Committee Meeting Minutes

APPROVED

Tuesday, October 16, 2018

Bloomfield Township Public Library

1. Usual Business

1.1 Order and Approvals

- Meeting called to order at 9:36 am
- Agenda for October 16, 2018 - Approved with addition
- Minutes from September 18, 2018 – Approved with corrections

1.2 TLN Update – Angie Michelini

- Discussion of Email and Password Best Practices on TLN Website to follow
- MLA begins Wed, October 17th. Several Tech Comm members are attending.

1.3 Sharing Resources - Security Issues, Tech Tips, Websites Worth a Look, What's New

- Windows 10 Update that deletes files. Possible personal computer issues. Some libraries installed the “broken” update but didn’t suffer the deletion issues.
- Issue developed where Windows 10 BlueScreens when tag readers are plugged in during boot. If the tag readers are unplugged during the boot process, the machines start fine and the tag readers can be plugged back in.
- There can be issues with sysprep-ing an Enterprise Windows 10 machine after using powershell scripts to remove bloatware.
- Training sessions on Windows 7 user interface layers can help staff adjust to Windows 10 upgrades.

2. Discussion Topics

2.1 2019 Technology Committee Meeting Locations

- Discussed and took volunteers for 2019 Tech Comm Meeting Locations. An e-mail to fill in the gaps from Carl Swanberg will follow.

2.2 Email and Password Best Practices Updates on TLN Website

- Email tips for libraries updated by Angie Michelini with input from TLN technology staff. The committee offered a few suggestions that Angie incorporated into the final document. This document can be found on the Technology Committee page under the Resource Documents & Links heading.
- Password Best Practices also reviewed by the technology committee. Some suggestions were made that Angie will include in the final version when it is uploaded to the TLN website. This document can be found on the Technology Committee page under the Resource Documents & Links heading.

2.3 TLN Technology Forum Review

- Aspects of the forum were discussed including committee member views on the keynote, breakout sessions, and peer-to-peer knowledge share.
- The Technology Forum committee was thanked for their hard work and a job well done.
- Michael Shereda asked for volunteers to be on the Technology Forum committee for the 2019 Technology Forum, citing the larger than usual committee as the reason the event came together well. An e-mail to the TechComm listserv will follow but many attendees at the meeting volunteered including many returning committee members.
- Michael McEvoy reviewed the Forum Evaluation results compiled by Amanda Parry. Many good reviews. A few minor complaints but nothing critical. This information will be useful for planning next year's forum.
- The 2019 TLN Technology Forum will be held on Friday, October 4th, 2019 at the Bloomfield Township Public Library.

Meeting was adjourned at 11:28am

Next meeting: Tuesday, November 20th, 2018

Location: Canton Public Library

Submitted by Michael Shereda (Farmington)

Attendees

Glenn Fischer	(Hartland Cromaine)
Michael McEvoy	(Northville)
Donna Winter	(Livonia)
Tim Perry	(Bloomfield Township)
Paul Zink	(Bloomfield Township)
Joan Wu	(Bloomfield Township)
Bill Bowman	(Clarkston)
Carl Swanberg	(Canton)
Michael Shereda	(Farmington)
Amanda Parry	(Auburn Hills)
Andrew Mutch	(Waterford)
George Kelley	(Belleville)
Marj O'Donnel	(Lyon Township)
Angie Michelini	(TLN)

Virtual Attendees

Susan Paley	(Ferndale)
Ben Sebrowski	(Commerce)