

Technology Committee Meeting Minutes

Approved

Tuesday, February 18, 2020
Redford Township District Library

1. Usual Business

1.1 Order and Approvals

- Meeting called to order at 9:36 am
- Agenda for February 18, 2020 – Approved
- Minutes from January 21, 2020 – Approved

1.2 TLN Update

- 13 libraries are going to be increasing bandwidth as of July 1
- Currently working on the RFP for the next WAN contract, and would like to know if there is anything that members want to see? Any new products or services to add to the bid? It will be a new 3 year contract, the current contract ends June 30, 2021.
Let Angie know if you want anything added before it goes to committee for review
- Michael McEvoy had asked for KnowBe4 discounts – There is a 25% discount for TLN members and additional 20% off for multi-year contracts. Security awareness product/class for staff. Angie will email Tech Comm List with discount information.
- Merit conference is scheduled for May 12-13 at Henry Hotel in Dearborn – 2 for 1 discount if you bring a colleague. \$109.50 per person. Donna will be attending.
- Hoping to have TLN generator installed by March
- Site Improve was recommended by Scott at Chelsea. Vendor will be presenting at Tech Comm next month at Plymouth
- TLN switch replacement program, replacing core and access switches. There will be some downtime on 2 Saturday nights to switch them out.

1.3 Announcements/Upcoming Events:

- Hartland has chocolate party fundraiser – using Google Expedition kit to tour chocolate factory. Also holding Saturday, Feb. 29 – cat health & behavior topics, possibly kittens for adoption, and crafts

1.4 Sharing Resources/Tech Tips/Websites worth a look:

- Michael McEvoy noticing that pdfs are not looking correct after Chrome & Firefox updates. Upgrading the Chrome version will fix it
- Biblioteca self-checks upgrading to Win 10 – when update Win 10 need to check to make sure that drivers still work. Canton is looking to replace self-checks this year.
- Redford used KWIK case un-locker with self-check, need to decide what to do because not all vendors have quick case.
- Canton uses hub tags for sets, which is not really reliable.
- Livonia just uses locking cases for DVDs and CDs
- Livonia has issues with DVD's being cracked when patrons try to remove DVD – any other kinds of cases?
- Northville & Livonia check all DVDs before they go out to ensure that they aren't cracked

2. My Reading Log Discussion

- No one has responded to take it over
- Will announce that it is being discontinued and give users instructions to download their history and provide list of other services
- Will close it out and will be gone by Sept. 30

3. What's new at your library

- Redford's meeting room has HDMI instead of VGA, and can do blu-rays but no more VHS. Replaced speakers in ceiling in meeting rooms, 2 mics in each room can be separate or combined (speakers also). Creston system. Only they can service it. Doesn't work as well with phone projection. Can connect wirelessly to it. Farmington has Creston system also.
- Plymouth has a new Adobe creative lab with 12 machines loaded with Creative Suite. Purchased through Tech Soup, has unlimited number of users. Northville uses subscription and gets through CDW-G. If your library submits a state aid report you can use Tech Soup, you don't have to be a non-profit. Cromaine buys through Tech Soup. Discount is 60% first year and 40% when renewing.
- Northville is looking at Discord as a way for gamers to chat, it is open source. Doing AI with discord to power on devices at the library. Developed panic button that all desks can use to alert staff of issues like theft or harassment. Should be rolling it out soon. It's an app.
- Northville was planning to launch a new website on March 16, using Wordpress with Beaver Builder. Mobile friendly, and allows you to compress site. Very effective search engine. Attended Wordcamp in Ann Arbor last fall, which was very helpful in designing

the site. There is another session scheduled in June at Wayne State and in Grand Rapids. Free to attend. Launch has been delayed due to Covid-19

- Northville is using Lunatec 3D -does 3D scan of library, plugs into google maps and you can take a virtual tour of library. Compatible with VR headsets. They are paying them to film & create it. Pay once per year for the Matterport hosting (Matterport provides the dollhouse/3d walkthrough). It's also now in Google Maps as well! Plymouth is already doing this.
- Northville Launched KnowB4 in the past week. They are also eliminating hard drives and putting in SSD's in computers.
- Livonia uses KnowBe4 through the city, once a month.
- Farmington applied for a Bosch grant, they do it every year. This year they are asking for children & teen computer equip, classroom set of computers to teach scratch & coding. Looking at installing open source free software like audacity and gimp in case patrons want it.
- Ferndale podcast going well, hosted by Podbeam. Susan's episode airs March 10. Other podcasts include a Reader's Advisory every 2 months, and March 6 the library will be 90 years old and they are having Detroit Marching Band company to celebrate. Podcast in apple and google play – It's called "A little too quiet."
- Westland completed move to Office 365 for email. Their website is still on Drupal, so looking to move to new site and rebrand. Windows 10 major issues with SAM and printing. There is a Comprise ticket open. SAM wireless printing doesn't work with Edge. Looking for a different vendor. TBS is coming in March for a demo. Also looking at Envisionware & Pharos. MConsole was recommended by Canton
- Hartland has a new director, have been training her and setting her up. They also built TV cart with 55 inch LG smart tv and wireless accessories. Use for lots of programs including VR Fridays for the teens. Training staff to use it.
- Auburn Hills is moving staff offices later this month. Also using a new inventory system for tech. Asset Tiger is free for 1st 250 assets. Custom field for age groups so can store items by appropriate audience. Are also labeling all adapters, and listing out all items available. The Board approved creating a tech studio, it will be going in this summer.
- Waterford is replacing self check units. They have older 3M that are unsupported, not looking at Biblioteka because it's too expensive. Getting rid of security gates (3M). Entry doors being replaced with auto doors. Gates don't really prevent theft, cost of gates & support is more than you would pay to replace materials that are stolen. Maybe keep gates just for visual reminder. There are 20 computers in adult area now, replacing them this year, they still get used. Replaced UPS in server room, with APC rack mounted UPS system. Looking to upgrade AV systems in 3 rooms. Looking at Smart TV's like Northville (88 inch). Also looking at new phone system, supports internal chat

capability through app or desktop client. Upgrading network switches, have Cisco now but planning to change vendors.

- Canton has new web developer improving website, it's a new employee. Site is still on Drupal, so looking to move to new site. Replacing boiler & doing HVAC upgrade.
- Livonia is very happy with new Wordpress site. Updates are much easier.
- Chelsea is launching maker space this spring, the Engenuity Engine Room with 3D printers, VHS to DVD transfer, MP3. Lots of people like to use it to test it out equipment to see if they want to buy their own equipment.
- Livonia is switching from Wandoo Reader to Beanstack for Summer Reading Program. Also starting outreach for homebound, and providing delivery to them. Livonia updated Envisionware server to Win 10, and have new TechLogic self checkouts. Trying to get email receipts to work. They have a new librarian/half time computer assistant to help Donna.
- Plymouth is replacing all computers with new Windows 10 computers with SSDs, and purchasing a new server.
- Northville added 8mm film converter to their conversion station, which is pretty loud.

Meeting adjourned at 11:06 am

Next Meeting: Tuesday, March 17, 2020

Location: Plymouth District Library

Attendees:

Donna Winter	LVCC
Marjorie Dixon	LYON
Martin Smith	REDF
Michael McEvoy	NORT
Susan Paley	FERN
Angie Michelini	TLN
Dan Wetterstrom	WPL
Glenn Fischer	HART
Amanda Parry	AUBN
Andrew Mutch	WATE
Carl Swanberg	CANT

Remote attendees:

Scott Rakestraw, Chelsea

Melanie Bell, Plymouth