

Technology Committee Meeting Minutes

Approved

Tuesday, July 21, 2020

1. Usual Business

1.1 Order and Approvals

- Meeting called to order at 9:31 am
- Agenda for July 21, 2020 – Approved
- Minutes from June 16, 2020 – Approved

1.2 TLN Update

- 32 libraries requested circuit bandwidth upgrades, there are 3 to be completed, all locations should be done by next week
- WAN bid posted on July 9 – posted to TLN website
- Director search, Oct 1 Jim Pletz is retiring. Committee includes 4 board members, 4 library directors, and 4 TLN staff. Job has been posted

1.3 Announcements/Upcoming Events:

- Westland just migrated to Office 365, has been smooth. Hired Avalon to manage it, TLN recommended. Looking at backup options. Looking at Veeam and Altaro. Microsoft doesn't backup email more than a few weeks.
- Hartland started virtual Harry Potter camp. Projects & activities on YouTube channel. Being run by teen volunteers.
- Merit Conference – virtual or in person? Angie will find out and update everyone.
- Tech Comm Technology Forum virtual this year. 2 hour online conference. 15 – 20 minute micro-conferences about how COVID has changed our technology. Will be some break-out sessions. Registration cost is \$10, Wed. August 26. Will be on Zoom.
- Westland using timers to track patron time in building, person at door to monitor number of people, give PPE, and let people take their temperature. Computers in small room with 45 minute session limit.
- Auburn open for grab and go now. Greeter desk counting people coming into building. Capacity of 40 people. Still offering curbside service.
- Novi has grab and go
- Northville has been open to the public for 2 weeks, have done curbside for a month. 3 computers available to public. No other libraries in area have

computers open yet. Influx of people from other libraries. Computer reservations are only for Northville patrons now. Max of 40 patrons allowed in building.

- Hartland had patron who wouldn't wear a mask. Open to the public since last week. 3 computers in adult area, 2 in teen and 2 in youth. Restricted to one 30 minute sessions a day.
- Ferndale not open to the public, still doing curbside.

Siteimprove Demo

- Andrew Urness is point of contact
- Help make websites more accessible for disabled patrons. Cognitive and physical disabilities.
- Lawsuit against Dominoes in Ann Arbor for poor website accessibility.
- CMS Plug-In and open API
- Pricing based on total page count of website. Annual subscription.

Meeting adjourned at 11:01 am
Next Meeting: Tuesday, August 18, 2020

Attendees:

| | |
|-----------------|-------------------|
| Marjorie Dixon | LYON |
| Martin Smith | REDF |
| Michael McEvoy | NORT |
| Angie Micheline | TLN |
| Carl Swanberg | CANT |
| Dan Wetterstrom | Westland |
| Susan Paley | FERN |
| Charlie Hokett | NOVI |
| Glenn Fischer | HART |
| Connor McNamara | AUBN |
| Amanda Parry | AUBN |
| Nicole Pinsky | St. Claire County |
| Eric Hayes | Orion |

Ross Schulz
Andrew Urness
Maria Good
Natalya Anton
George Kelley
Melissa Connolly
Matthew Tansek
Maria Good
Courtney Luketich
Aubrey Franklin
Andrew Mutch

Site Improve
Site Improve
White Lake
Fowlerville
Belleville
Canton
Dearborn
White Lake
Canton
Farmington
Waterford