

Technology Committee Meeting Minutes - Approved

Tuesday, September 21, 2021

Usual Business

1.1 Order and Approvals

- Meeting Called to order at 9:36 am
- Approval of September 21, 2021 Agenda
 - D. Wetterstrom – Motion | M. McEvoy Second
- Approval of August 17, 2021 minutes
 - D. Wetterstrom – Motion | M. Bell Second

1.2 TLN Update – A. Michelini

- Currently busy with contract renewals
- Progress on website continues, hoping to launch in October.
- Subscribe to the all-tln list to receive the TLN Inbox, TLN's weekly newsletter; a good way to keep up with TLN news and information.
- Crowdstrike antivirus deployment to libraries is going well after some delays in getting portal instances in place for member libraries.

1.3 Announcements/upcoming events

- Tech forum will be held virtually on 9/24/2021

New Business

2.1 Officer Elections

- Incoming chair is Melanie Bell
- Call for Secretary nominations will be sent to tech-comm list.
- Call Chair Elect nomination will be sent to tech-comm list.

2.2 Retire New User Tutorial

The new user tutorial is a web page intended to teach users how to work a keyboard and mouse.

<http://tech.tln.lib.mi.us/tutor/>

Vote – Should the tutorial be moved to the new website?

- No's carry

Discussion Topic – 1Password

1Password password manager presentation by J. Kenny

Enterprise password manager, credentials are stored in “vaults” that can be private or assigned/shared among team members. Vaults can be used to store other sensitive information (banking, credit card, Wifi information, other secrets.) Information is encrypted end-to-end, and decrypted on your device with your master password.

Questions for Presenter

- Can invites be restricted?
 - Access is on an invitation basis. Invites can be restricted to an organization’s domain.
- What is the best way to share a single password
 - To share a single password, it would have to be placed in its own vault, and that vault shared.
- Can non-web-based application credentials be stored and auto-filled?
 - Some applications support auto-fill, some will have to be copy/pasted.
- What is the pricing model?
 - Pricing based on the number of people. Non-profits receive and %25 discount.
- Can passwords be transferred to another employee when someone leaves the organization?
 - Passwords in individual private vaults cannot be shared. Passwords in group vaults can be transferred. Private vaults can be disabled, but passwords in it can’t be recovered.

Tech-comm Discussion

- Dan: Likes this one better than Keeper (August’s Presentation)
- Melanie: More admin control than Keeper.

Resource Sharing – Security issues/Tech Tips/New Tech

- M. Bell - PDL using Daisy Chaining Mic Sets to run hybrid meetings (Sound Tech SM-1000)
- M. Smith – set up a building-wide Opensec firewall. Runs on PC hardware allowing for easy setup of cold spares.
- Mobile Beacon hotspots. Quality issues with Franklin mobile hotspots. Supply issues delivering replacement parts.
- D. Wetterstrom – Westland installed digital road sign for library entrance.
- C. Swanberg – Canton moving website and Discovery layer to Bibliocommons. Public preview available in October.

Meeting adjourned at 10:49

- D. Wetterstrom – Motion | M. McEvoy Second

Next meeting: Tuesday, October 21, 2021

Attendees

Angie Michelini	TLN
Dan Wetterstrom	Westland
Carl Swanberg	Canton
Melanie Bell	Plymouth
Andrew Mutch	Waterford
Cole Bratten	Auburn Hills
Ed Rutkowski	Brighton
Julie Porreca	Taylor
Maria Good	White Lake
Martin Smith	Redford
Michael McEvoy	Northville
Patrick McCormick	Farmington
Rick Cichewicz	Canton
John Kenny	1Password