

# It Ain't About the Money, Money, Money

Corporate foundation, govt

## Locating Funding Sources

- Local Companies
- Local Foundations
- Government Grants
  - Federal: Grants.gov
  - Michigan: EGAMS Portal
- National Foundations/Organizations
  - Foundation Center's RFP Bulletins

Fed: Grants.gov

MI: EGAMS Portal

MSU has a MI Community Foundations list  
Grants.gov emails

Foundation center RFP Bulletin,  
Health Funding Watch

# Is it a Good Fit?

Priority is given to applicants that address our funding priorities from a holistic perspective-

- Protect Earth's beauty and bounty.
- Create a robust, healthy food system.
- Increase opportunities for outdoor activity.
- Reduce environmental health hazards.
- Build stronger communities.

Have they funded similar projects or organizations?

Look at funder's priorities and key words

OBJECTIVE	QUANTITATIVE	YOUR APPROACH
Send WVF funded grant projects	F	

Boys and Girls Clubs of the Cedar Valley  
 5648 E. 12th St.  
 Cedar Rapids, IA 52402

The "Your Organization" section will allow you to provide information on whether you fit the funder's mission, goals, and funding priorities. This information will be used to determine if your organization is a good fit for the funder's mission, goals, and funding priorities. It will also be used to determine if your organization is a good fit for the funder's mission, goals, and funding priorities. It will also be used to determine if your organization is a good fit for the funder's mission, goals, and funding priorities.

Have they funded similar projects or organizations?

**990-PF** Return of Private Foundation  
 Form 990-BL (2015)  
 For calendar year 2015 or last year beginning 01-01-2015

OMB No. 1545-0047  
 Form 990-BL (2015) 2015  
 Department of the Treasury

For calendar year 2015 or last year beginning 01-01-2015

1. Filing date: 12-31-2015

2. EIN: 00-0000000

3. State: MI

4. Name: Library Foundation for Sarasota

5. Address: P.O. Box 2326, Sarasota, FL 34230

Project Name	Amount	Year	Category	Description	Amount
Finn District Library 1026 E Kearsley Street Finn, MI 485021923	NONE	GOV	For the general purposes or other charitable purposes of the organization		1,500
Finn District Library 1026 E Kearsley Street Finn, MI 485021923	NONE	GOV	To support Finn access to information for Finn area residents		300,000
Library Foundation for Sarasota P.O. Box 2326 Sarasota, FL 34230	NONE	PC	For the general purposes or other charitable purposes of the organization		300

**ARE YOU ELIGIBLE?**

- TYPE of Institution
- TYPE of Project
- GEOGRAPHIC Location

**APPLICATION PROCESS**

The Small Grant application begins with a short eligibility quiz.

**Start Now**

**Return to your Application**

**Take care of our eligible grantees for the 2018-2019 period.**  
 Foundation the reporting obligations remain the same as in the previous period.  
 • If you are a private or public institution, you must file a Form 990 (or Form 990-E if you are a corporation) for the year ending on 12/31/18.  
 • If you are a nonprofit, you must file a Form 990 (or Form 990-E if you are a corporation) for the year ending on 12/31/18.  
 • If you are a for-profit, you must file a Form 990 (or Form 990-E if you are a corporation) for the year ending on 12/31/18.

- Areas not funded:**
- Individuals
  - State agencies
  - Religious groups
  - Seminar, media, or fundraising events (e.g., "Fun Runs") that are not an integral part of a broader program
  - Capital construction
  - Endowment funds
  - Deficit funding
  - For national organizations with local chapters, we fund either the national organization OR the local chapter located in Northern California.

**Does the budget make sense? The project period?**

- BUDGET LINE ITEMS:**
- Personnel (Salary & Fringe)
  - Travel
  - Supplies
  - Equipment
  - Construction (Usually Not Allowed)
  - Other

- MAJOR DATES:**
- Application Deadline
  - Expected Award Date
  - Project Period
  - Reporting Deadline

5% hours = 104 hrs = 2 hrs / week  
 CR? Federal ReMinimus?

# Application Checklist

Logins or registrations required?	Additional Documents?
Letter of Intent?	IRS Documentation
Letters of Support or MOUs?	Budget Form
Board Resolution Statement of Assurances	Project Management Chart
CIPA Internet Safety Certification	Logic Model
MATCH Requirements	Resumes

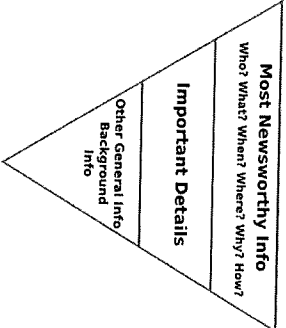
# Sample Application

## Report Fields

<b>Character Limit:</b> 100	<b>Project Name*</b> Cresco Center Collaborative Learning Redesign
<b>Character Limit:</b> 300	<b>Project Summary*</b> Please give a very brief summary of the project. (300 characters or less) The Northeast Iowa Community College (NICC) Cresco Center would like to purchase furniture which fosters a collaborative learning environment. This project is in response to students' mobile learning capabilities and in anticipation of the upcoming Project Lead the Way (PLTW) classes in 2015.
<ul style="list-style-type: none"> <li>Choices</li> <li>Art/Culture</li> <li>Community Betterment</li> <li>Education</li> <li>Environment</li> <li>Health</li> <li>Historic Preservation</li> <li>Human Service</li> <li>Choices</li> <li>New Program/Project</li> <li>Operations</li> <li>Capital</li> <li>Equipment/Materials</li> <li>Ongoing Program</li> </ul>	<b>Program Field of Interest*</b> Education  <b>Funding Request Type*</b> Equipment/Materials  <b>Project Amount Requested*</b> \$2,100.00

# Make Your Case

Persuasive Essay meets the Inverted Paragraph  
Use the Funder's Language  
Evidence Requirements



# Sample Application

## Project Description

**Describe the Community need being addressed by this project. \***

If applicant is a governmental entity, please address how the grant would help to "lessen the burden of government."

The current desks and tables at the Cresco Center are old and preclude a mobile, collaborative space. High school students who are taking concurrent enrollment classes at the center are being introduced to more fluid learning environments and are struggling to find the space to do so. The University of Iowa has been successful in creating collaborative learning spaces to support a range of teaching methods and student discovery. In order to support this, the center would like to introduce furniture which encourages collaboration and stimulates critical thinking in the existing environment.

As mobile technologies become more embedded in learning and communication, offering a more collaborative environment at the Center will serve students as well as community and businesses that utilize the NICC space.

## Briefly describe the project. \*

Thoroughly explain all facets of the project/purpose for which funding is requested.

The NICC Cresco Center will improve the learning environment for students and community members with the purchase of desks and tables. The design furnishings will allow for a more collaborative learning environment with a focus towards community learning.

To create a more inviting and collaborative learning environment at the Cresco Center, the NICC Foundation would like to purchase an ottoman and lounge. The current furniture is dated and does not encourage students to use the space for homework. The selected items were chosen because they will be comfortable and easily moved to allow for collaboration between students.

Character Limit: 1000

Character Limit: 1000

# Sample Budget #1

## Summary of Project Budget

The NICC Foundation is requesting \$2,100 to purchase a new furniture for Howard County residents using the Cresco Center. Potential expenditures from this restricted fund could include the following:

- \$299 for a Campfire Ottoman
- \$1,409 for a Campfire Big Lounge
- \$200.00 for Shipping
- \$192.00 for Tax

Total: \$2,100.00

# Sample Budget #2

Description of Expenses	Amount
1. Local staff (1000) x 2 weeks * Drove camp (\$175.00 per person) = \$350.00	\$ 350.00
2. Facilities and staff support (1 x \$200.00 plus \$15 in benefits) x 2 weeks for GTT camp (\$400.00 plus \$5 in benefits) per Drove	\$ 800.00
3. Camp T-shirts x 3 camps	\$ 350.00
4. Marketing and promotional materials	\$ 250.00
5. Luncheon for students (10 days x \$5.00 x 12 students)	\$ 600.00
6. Miscellaneous consumables and supplies	\$ 100.00
7. R/LTW Licensing Fee	\$ 750.00
8. Center staff development and support of GTT and Drove Camps	\$ 2,000.00
9.	\$
10.	\$
11. Total Program/Project Expenses (sum of lines 1-10)	7,150.00
12. Sources of Money on hand (already secured) to complete Program/Project	\$ 2,000.00
13. Neopackets Valley R/LTW Licensing Fee	\$ 750.00
Other Money to be raised to complete Program/Project	\$ 840.00
14. Tuition from camps for GTT camps (2 camps at \$35.00 x 12 camps each)	\$ 840.00
15. Tuition from camps for Drove camp (1 camp at \$25.00 x 12 camps)	\$ 300.00
16. Total Funds on hand or to be raised (sum of lines 12-15)	\$ 3,390.00
Grant amount requested to complete Program/Project (Line 11 minus line 16) (Maximum Request \$3,800)	\$ 3,200.00

# Award

## Contracts

-- Who is the AOR

-- Official project period

-- Budget Modifications

Award Ceremonies

Licensing Requirements

### Creative Commons License Information:

**If it does not include copyrighted work:**  
This work is licensed under the Creative Commons Attribution 4.0 International License. To view a copy of this license, visit <http://creativecommons.org/licenses/by/4.0/>.

### If it includes copyrighted work:

This work is licensed under the Creative Commons Attribution 4.0 International License except where otherwise noted. To view a copy of the license, visit <http://creativecommons.org/licenses/by/4.0/>.

### AWD Attribution of copyrighted source:

- Facebook or donation
- TASI (Title, Author, Source, License)

**Creative Commons (CC BY) Logos.** Logos available at: <http://creativecommons.org/licenses/by/4.0/>  
Include the "Enhance Iowa" logo.

# Budget Revision

Ask: \$3,200

Award: \$1,200

### Updated Budget Lines:

#### Expenses

- Center Staff (-\$520)
- T-shirts (-\$350)
- Marketing (-\$250)
- Misc. (+\$20)

#### Sources of Money

WTED funds (\$1,000)

Description of Expenses	Amount
1. Local instructor pay; Gateway to Technology (GTT) \$650.00 plus \$800.00 in honoraria	\$1,650.00
2. Center staff support for instructor during camp	In-kind
3. Camp T-shirts x 3 camps	In-kind
4. Marketing and promotional materials	\$100.00
5. Lunches for students (10 days x \$5.00 x 12 students)	\$600.00
6. Miscellaneous consumables and supplies	\$100.00
7. R/TM Licensing Fee	\$1,000.00
8. Center staff development and support of GTT and Cross Campus	\$
9. T-shirts	\$
10. Total Program/Project Expenses (sum of lines 1-10)	3,350.00
11. Sources of Money on hand/already secured to complete Program/Project	In-kind
12. Center staff time development + instructor support	\$
13. Maquoketa Valley R/TM Licensing Fee	\$1,000.00
14. WTED funds for instructor	\$
15. Taken from campus for GTT camps (2 camps at \$35.00 x 12 campus each)	\$840.00
16. Taken from campus for Dome camp (1 camp at \$28.00 x 12 campuses)	\$336.00
17. Total funds on hand or to be raised (sum of lines 12-16)	\$2,188.00
Grant amount requested to complete Program/Project (Line 11 minus Line 17) (Maximum Request: \$5,000)	\$1,200.00

## PR Requirements

**PUBLIC REQUIREMENTS:** The grantee shall include the Community Foundation's full name and/or official logo on publicity and signage, and adhere to all publicity guidelines as outlined in the document "Working Together to Tell Our Story" on the website [www.cfnma.org](http://www.cfnma.org). (Each CFNMA affiliate has its own specific document. Make sure to reference the appropriate document.) The grantee shall send to the Foundation copies of all publicity regarding the grant, including print media and informational materials.

### DOL Statement of Funding:

**Option 1: Use if marketing piece is being funded by both the IUHM grant and some other funding.**  
This workforce solution is funded in part by the IUHM grant, which is 100% financed through a \$15,000,000 grant from the U.S. Department of Labor's Employment & Training Administration.

**Option 2: Use if all of the marketing piece is paid completely from the IUHM grant.**  
This workforce solution is funded by the IUHM Consortium which is 100% financed through a \$15,000,000 grant from the U.S. Department of Labor's Employment & Training Administration.

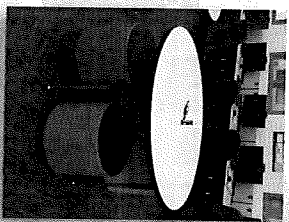
### DOL Statement of position:

The product was created by the grantee and does not necessarily reflect the official position of the U.S. Department of Labor. The Department of Labor makes no guarantees, warranties, or assurances of any kind, not implied, with respect to such information, including any information on linked sites and including, but not limited to, the accuracy, completeness, timeliness, usefulness, adequacy, continued availability, or ownership.

## NICC Cresco Center Remodel From Computer Lab To PLTW Lab – After PLTW Lab Is Complete

• One of the four whiteboard tables with buoys.

• Collaborative learning furniture purchased with support by the Howard County Community Foundation





## Grant Management

Who are the key players?

How often do you need to meet to keep things moving?

What sort of documentation is needed?

### Checklist for Grant Implementation:

1. \_\_\_\_\_ Grant PD identified to carry out or delegate PD responsibilities (refer to Grant Management Manual)
2. \_\_\_\_\_ Budget set-up, status and distribution of budget
3. \_\_\_\_\_ Key personnel identified and necessary IR, paperwork completed
4. \_\_\_\_\_ Time and Effort forms distributed/discussed
5. \_\_\_\_\_ Copy of grant familiar distributed
6. \_\_\_\_\_ Copy of key objectives and evaluation distributed
7. \_\_\_\_\_ Reporting schedule distributed and discussed
8. \_\_\_\_\_ Schedule update meeting 3-6 months out
9. \_\_\_\_\_ Key agency policies and procedures discussed and distributed to PD
10. \_\_\_\_\_ Marketing Disclosure and/or Requirements

## Reporting

How often are reports due? Quarterly? Annual? End of project?

What sort of documentation has to be turned in?

**EVALUATION:** The Community Foundation grants require an online report, within 6 months of the date of this contract, explaining the effective use of funds awarded. The Grant Report form is available on the Application Status Page of the online grant website (a link to the site is available through the Community Foundation's website, [www.cfdhd.org](http://www.cfdhd.org)). The grantee is also asked to submit one or more photos of the funded project. All grants are made in accordance with current and applicable laws and pursuant to the Internal Revenue Code, as amended, and the regulations issued thereunder.

"You get to create pretty much anything. We had to do simple tasks, but we had to do it in a complicated way for the Goldberg machine." M.V., 10 years of age  
Quote can be listened to at: <http://fmch.com/the-m-rep-center-holds-stem-focused-summer-camps-for-students/>

