



The Library Network

Libraries Working Together

41365 Vincent Court, Novi, MI 48375
Phone: (248) 536-3100 Fax: (248) 536-3098
Online: <http://tln.lib.mi.us>

April 30, 2021

To: Delivery Libraries

From: Vince Nash, Building & Distribution Manager

Re: TLN Delivery Plans and Covid-19 Update

Just an update of the TLN Delivery procedures during the ongoing Covid-19 pandemic.

As we continue with full delivery operations, keep in mind that we are still adhering to the following, until further notice:

- All delivery materials will be quarantined for a minimum of 24 hours before TLN will accept;
- TLN will not be quarantining materials as it is expected all libraries will do so;
- If possible, spray or wipe bins with disinfectant after removing materials and before placing any materials in them;
- TLN Delivery Drivers are instructed to practice social distancing, and are required to wear a mask;
- And lastly, please do not use TLN delivery bins to quarantine materials.

If you have any questions or concerns, please contact me via email, vnash@tln.lib.mi.us, by phone 248-536-3100 x 111, or cell 734-558-2180.

Thank you all for your efforts in trying to stop the spread of Covid-19.