

Migration Update

Timeline & Training

January 29, 2018

TLN staff are currently immersed in the design phase for our new system. During January and early February, we have almost daily calls with TLC CARL staff to review the operation of our new system so we can fill out the workbooks that will transfer our existing policies to the new software. The design phase concludes at the end of February and TLC starts building the system in early March. It will take about three weeks to customize the software and load all of the data. TLN staff will begin training at the end of March and once training is complete we will begin testing the system to make sure it behaves the way we want and expect it to and that the data has loaded properly.

TLC CARL staff will be here for training the weeks of April 23 and April 30. There will be seven full day circulation classes which will allow the larger libraries to send a second person to circulation training. There will be five half day item maintenance sessions to train one person from each library and there will be five half day discovery sessions to train one person from each library. These will cover the staff catalog, patron catalog, and children's catalog. There will be two serials sessions for libraries already using serials and one acquisitions class for libraries already using acquisitions. Libraries who are interested in starting to use serials or acquisitions can take training after we are live on the system. Anne and Brigitte hope to offer additional circulation classes in May.

All classes will be offered at TLN's office in Novi. Additionally the portable lab will be in Oakland County at the Waterford Township Public Library April 24-26, in Washtenaw County at the Dexter Public Library on May 1-2 and in Wayne County at the Southgate Veterans Memorial Library on May 3-4. Both serials classes and the acquisitions class will be held at TLN.

SirsiDynix will be available through 6:00 on [Friday, May 25](#) and the final data extract will begin immediately. There will be no system available [Saturday May 26](#) through [Monday, May 28](#). TLC staff will complete the final data conversion [Saturday](#) and [Sunday](#), and all of the third party connections will be made and tested on [Monday](#), including SAM, EnvisionWare, and self-check machines. It will be a good idea to have technical staff available on [Monday](#) to test everything and make sure it is working correctly on [Tuesday](#). [Tuesday May 29](#) will be our first day live on CARL.

The TLN staff hope to be able to offer additional circulation training classes in May.

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Additional information about the migration can be found here:

<http://tln.lib.mi.us/dept/shared-automation/migration/>

There are links to several brief videos demonstrating CARL•X (windows client) and CARL•Connect (web browser client) on this page. Your staff can watch them to get a sense of what our new system will look like. I think they will find CARL•X to be very similar to Symphony Workflows.

Please contact me with any questions.

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