Brighton District Library

Job Posting

Job title: Youth Services Intern
Reports to: Head of Youth Services
Salary: $17.00 per hour
Benefits: N/A
Hours: 20 hours per week. Must be available some nights and weekends.
Timeframe: May-August 31, 2019.
This is a spring-summer internship with the opportunity to stay on as a substitute.

Job summary:

- Duties include a regularly scheduled Youth desk shift.
- Assistance with programming for children ages 0-11.
- Responsibilities will focus on:
  - Under guidance, updating and creating reading brochures for children.
  - Maintenance of donated materials.
  - Assistance in weeding the youth services collection.

Summary of Requirements:

- Enrollment in a Master’s degree program in Library and/or Information Science.
- Interest in working with children and their caregivers.
- Ability to work in a fast-paced, customer driven environment.
- Strong written and verbal communication skills.

Candidates should submit a cover letter, resume, and a completed application which is available at: http://brightonlibrary.info/employment/

Applications are due by 5:00PM, Friday, February 15 and should be addressed to:

Carla Sharp, Head of Youth Services: csharp@brightonlibrary.info