



Requisition ID: req447

Job Title: FT Faculty - Reference and Instruction Librarian

Department: Library

Location: Main Campus

Employment Type: Regular

Bargaining Unit: 1650

Compensation Type: Salary

Compensation Range: 48,084.00 - 78,576.00

Schedule: Monday through Friday, 8:00 am - 5:00 pm (10 months) May occasionally be offered evening and weekend hours

Henry Ford College (HFC) is a comprehensive public college located in Dearborn, Michigan that serves 19,042 students annually. Founded in 1938, it continues to be dedicated to preparing students for a rapidly changing world and workplace by offering more than 120 associate degrees, career and university transfer programs and a Bachelor Degree in Science in Culinary & Hospitality Studies.

Henry Ford College offers competitive compensation packages including comprehensive benefits for full-time faculty, administrative, and staff positions. Please see collective bargaining agreements for details at <https://www.hfcc.edu/human-resources>.

Reference and Instruction Librarian

Job Description Summary

The Reference and Instruction Librarian provides reference assistance and information literacy instruction to the college community in both face-to-face and virtual settings. This Librarian works to develop, provide, and assess excellence in service and instruction through collaborative partnerships and continuous professional development. This Librarian also works to create a comfortable, safe, and respectful student-centered learning environment, both during reference transactions and during

library instruction. Flexibility to positively participate in a rapidly changing environment is essential to success in this position, as is a passion for information literacy and a love of teaching. As a Librarian, this person is directly responsible for supporting and adding value to the education Henry Ford College students receive. This position holds Faculty status.

Education

Master's Degree from an ALA-accredited library school program

Minimum Qualifications

At least two years of professional (post-Master's degree) secondary or post-secondary librarian experience. Strong technology skills. Information literacy instruction experience. Ability to provide instruction in an organized, clear, professional, and accessible manner. Understanding of and interest in the diversity of the student population within a community college and demonstrated ability to work with all library stakeholders in an effective, collegial manner.

Preferred Qualifications

Experience working in a community college library. Experience creating LibGuides. Experience with course management systems/learning management systems (especially Moodle). Strong classroom management skills. A working knowledge of, and experience with, student learning outcomes and assessment of learning. Experience teaching students with diverse backgrounds and widely varying levels of proficiency. Demonstrated understanding of current trends and practices in community colleges and community college libraries.

Essential Duties

Maintain a significant workload of library reference desk hours

Provide reference assistance in a variety of formats – in-person, phone, email, chat, and SMS

Plan and provide information literacy instruction in a variety of disciplines

In combination with the other full-time Librarian(s) at Eshleman Library, teach the majority of information literacy session each semester

Utilize different modalities and pedagogies in library instruction that are most appropriate for the content and the learner(s)

Develop collaborative partnerships with college faculty to expand and improve the library's information literacy instruction program

Explore and recommend best practices and new technologies that enhance library reference and instruction services

Develop online learning materials to be used as alternatives or complements to in-person instruction

Assess reference and instruction programs and services and recommend/implement appropriate data-informed transformations

Provide input in the selection and withdrawal of library resources

Develop methods for increasing public awareness of library resources and services

Actively participate in library projects, including strategic and continuous quality improvement initiatives.

Actively participate in the shared governance of the college through college-wide committees and workgroups serving as a faculty representative of Eshleman Library.

Participate in ongoing professional development through activities such as attending conferences and workshops, being active in professional associations, and pursuing other related educational opportunities.

Provide other duties as assigned, noting that the library is an ever-evolving work environment where new opportunities arise.

Additional Information:

For applicants viewing this ad from an external site, please go to <https://hr.hfcc.edu/> and click the "Jobs" link to apply.

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