Huntington Woods Public Library
Sunday Librarian, Part-Time

Job Duties:
- Reports to library director
- Plans and implements adult programming and special projects as assigned.
- Provides collection development, evaluation, and maintenance for the adult collection keeping within monetary and physical space constraints.
- Promotes adult department services and programs within the Library.
- Provides readers' advisory, reference services and computer assistance to client group using a variety of collections, materials, and formats.

Qualifications:
- MLS from an ALA accredited school.
- Experience working with adults and youth of all ages desirable.
- Knowledge of adult literature.
- Dedication to public service.
- Enthusiastic, friendly, self-motivated and creative.
- Internet and technology expertise.
- Excellent oral and written communication skills.
- Physical mobility, vision, hearing, and manual dexterity essential.

Salary: $19.45/hour

Hours: Two Sunday’s a month, September through June, 12:30-5 pm.

Reports To:
Anne Hage
Huntington Woods Public Library
26415 Scotia Rd.
Huntington Woods, MI 48070
ahage@huntingtonwoodslib.org

Deadline for applications: August 9, 2019 at 5:00 PM
An Equal Opportunity Employer