



WILLIAM P. FAUST

Public Library of Westland

6123 Central City Parkway • Westland, Michigan 48185-9118
(734) 326-6123 • FAX (734) 595-4612 • www.westlandlibrary.org

POSITION ANNOUNCEMENT MAINTENANCE ASSISTANT I (Part time)

Date: February 13, 2020
Reports to: Library Director

Closing Date: Until position is filled
Position Available: Immediately

Summary:

Under supervision, performs cleanup and routine maintenance of the library building and grounds to ensure the comfortable, clean, convenient, and safe operation of the library for both its patrons and staff. Performs year round upkeep of library grounds through picking up trash, cutting grass, raking, pickup of litter, shoveling of snow, salting of parking lots/sidewalks, and care of shrubbery and plantings.

Experience:

This position requires a high school diploma or GED equivalent.
Three years of facilities/maintenance experience in a related building.
Possession of a Michigan motor vehicle operator's license.

Schedule: 25 hours per week, primarily on mornings, nights and weekends. Occasionally will be required to work a day shift during the week.

Union: Westland Library Union SEIU Local 517M (Non-Supervisory)

Salary: Starts at \$17.50 per hour

Benefits: Prorated vacation leave, personal leave and paid holidays for employees working 20 or more hours per week. Employer provided contribution to retirement (401a) after meeting service requirements.

Applications are available at www.westlandlibrary.org. Please submit a completed application, along with a cover letter and resume to:

Sherri West
Administrative Assistant
6123 Central City Parkway
Westland MI 48185
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Fax: 734-595-4612