



WILLIAM P. FAUST

## Public Library of Westland

6123 Central City Parkway • Westland, Michigan 48185-9118  
(734) 326-6123 • FAX (734) 595-4612 • [www.westlandlibrary.org](http://www.westlandlibrary.org)

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### Technology Aide

**Posting Date:** February 10, 2020

**Closing Date:** Open until filled

**Reports to:** Head of Information Services

**Position Available:** Immediately

Under the direction of the immediate supervisor and/or other library staff, the Technology Aide provides assistance to patrons with using library computers and other technologies, and troubleshoots issues with printing, word processing, scanning, faxing, emailing, web browsing, wireless access, mobile devices, etc. Works with staff throughout the library on projects that enhance the library's image in the community.

**Experience:**

- This position requires a high school diploma or GED equivalent.
- 1-2 years library experience preferred.

**Schedule:** 25 hours per week. Flexible schedule to include days, nights, and weekends.

**Union:** Westland Library Union SEIU Local 517M (Non-Supervisory)

**Salary:** Starts at \$11.00 per hour

**Benefits:** Prorated vacation leave, personal leave and paid holidays for employees working 20 or more hours per week. Employer provided contribution to retirement (401a) after meeting service requirements.

[View the full job description](#)

[Download the job application](#)

Please email a completed application, along with a cover letter and resume to:

Sherri West

HR Assistant

6123 Central City Parkway

Westland MI 48185

[sherri.west@westlandlibrary.org](mailto:sherri.west@westlandlibrary.org)

Fax: 734-595-4612