

**Huntington Woods Public Library**  
**Sunday Librarian, Part-Time**

**Job Duties:**

- Reports to library director
- Plans and implements adult programming and special projects as assigned.
- Provides collection development, evaluation, and maintenance for the adult collection keeping within monetary and physical space constraints.
- Promotes adult department services and programs within the Library.
- Provides readers' advisory, reference services and computer assistance to client group using a variety of collections, materials, and formats.

**Qualifications:**

- MLS from an ALA accredited school.
- Experience working with adults and youth of all ages desirable.
- Knowledge of adult literature.
- Dedication to public service.
- Enthusiastic, friendly, self-motivated and creative.
- Internet and technology expertise.
- Excellent oral and written communication skills.
- Physical mobility, vision, hearing, and manual dexterity essential.

**Hours:** Two Sunday's per month 12:30-5:00 PM

**Salary:** \$19.45/hour

**Deadline:** Friday, August 6, 2021

**Application:**

To Apply: Send resume, cover letter and application form (available at [www.hwmi.org](http://www.hwmi.org)) by August 6, 2021 to:

Anne Hage

Huntington Woods Library

26415 Scotia Rd.

Huntington Woods, MI 48070

[ahage@huntingtonwoodslib.org](mailto:ahage@huntingtonwoodslib.org)

The Huntington Woods Library is an equal opportunity employer.