

**SHARED AUTOMATION SYSTEM USERS' GROUP  
MEETING OF APRIL 27, 2017  
SYSTEM UPDATE**

**Statistical Summary**

Circulation System Availability:	Feb: 100%	Mar: 100%
Patrons:	Mar 1 <sup>st</sup> : 615,228	Apr 1 <sup>st</sup> : 614,710 (-518)
Items:	Mar 1 <sup>st</sup> : 4,393,323	Apr 1 <sup>st</sup> : 4,345,717 (-47,576)
Bib Records:	Mar 1 <sup>st</sup> : 979,638	Apr 1 <sup>st</sup> : 956,160 (-23,478)
24/7 Phone Renewal:	Feb: 589	Mar: 599 (+10)
Training:	Circulation, Director's Station, Linking	

**Enterprise moved to HTTPS**

The Enterprise catalog was successfully moved to using HTTPS access on Wednesday morning, April 26. This move makes patron logins more secure and less vulnerable to malicious interception. Although attempts to connect to <http://tln.ent.sirsi.net> will be redirected to <https://tln.ent.sirsi.ent>, TLN does recommend that any links/bookmarks be updated to reflect HTTPS to prevent any issues should the automatic redirect stop working.

**Database Clean-up has begun**

TLN staff has begun the database clean-up process based on the Best Practices and Minimum Requirements document that was approved at the March 23, 2017 SASUG meeting. From here on out, on a monthly basis, TLN will be globally removing items and bills for all shared system libraries according to the minimum requirements on that document. Please be aware that each library will start to see their total number of items and patrons drop as long outstanding bills are removed from the database as well as items that have long been missing, in-transit, assumed lost, claims lost, and claims returned.

**MeLCat Reminder**

Now that the database clean-up process has begun, it has become apparent that items borrowed from MeLCat are not always being processed correctly on the Symphony WorkFlows side upon return. When a patron returns a MeLCat item, library staff should check it out to their Discard user (e.g. BERK-DISCARD) in the shared system. Checking the item out to the Discard User will set the item up to be removed from the shared system.

Detailed directions for using the Discard User can be found on our web site:  
<http://tln.lib.mi.us/dept/shared-automation/policy/files/circdiscardG.pdf>

Directions for processing MeLCat items can also be found on our web site:  
<http://tln.lib.mi.us/dept/shared-automation/files/melcatquick.pdf>

Please share this with all staff that process MeLCat items.

**Enterprise Upgrade**

SirsiDynix will be scheduling an upgrade to our Enterprise instance sometime in June. This upgrade will accommodate changes that are being made by PayPal that will take effect July 1. This upgrade is being done to ensure that online payments through PayPal will continue to be possible. We will update you once we have a date for the upgrade from SirsiDynix.

**TLN Holiday Hours**

TLN will be closed on Sunday, May 28 and Monday, May 29 for the Memorial Day holiday. The helpdesk will not be staffed during the holiday hours.

The shared automation system, including Enterprise, will be intermittently unavailable on both Sunday and Monday while shared system staff uses the holiday hours to perform system maintenance, including a full system backup.