

**SHARED AUTOMATION SYSTEM USERS' GROUP**  
**MEETING OF JANUARY 28, 2016**  
**SYSTEM UPDATE**

**Statistical Summary**

Circulation System Availability:	Oct 2016 – Dec 2016: 100%		
Patrons:	Nov 1 <sup>st</sup> : 648,831	Jan 1 <sup>st</sup> : 654,362 (+5,801)	
Items:	Nov 1 <sup>st</sup> : 5,013,299	Jan 1 <sup>st</sup> : 5,084,816 (+71,517)	
Bib Records:	Nov 1 <sup>st</sup> : 975,384	Jan 1 <sup>st</sup> : 983,047 (+7,663)	
24/7 Phone Renewal:	Oct: 608	Nov: 715	Dec: 561
Training:	1 Acquisitions, 2 Advanced Searching, 6 Circulation, 2 Director's Station, 3 Linking, 1 Serials		

**MeLCat Training**

TLN has arranged for two MeLCat training sessions to be held at TLN, one on Wednesday, June 1 and one on Wednesday, June 8. Training will run from 10 am - 4 pm (with a one hour lunch break on your own). Both sessions will be taught by Megan Dudek, MeL Catalog Training & Support Librarian at MCLS. Registration for these sessions will be available soon.

*Class Description*

Do you use a DCB server for processing MeLCat requests at your library? Are you new to it? Do you want to know why you have to include a paging slip, a book band or label and a delivery label on every MeLCat item you send out? Then this class is for you! This is a hands-on workshop for people who do the day-to-day processing of MeLCat requests. It is specifically for libraries already live on the system. We will cover the current MeLCat policies and procedures as well as lending and borrowing practices. Come with questions!

*Prerequisites*

For current staff of MeLCat DCB libraries.

**Calling trees updated**

The weekday calling tree has been updated and can be found online at: <http://tln.lib.mi.us/calling-tree/Monday%20thru%20Saturday%20Calling%20Tree.pdf>

The Sunday calling tree has also been updated and can be found online at: <http://tln.lib.mi.us/calling-tree/Sunday%20Calling%20Tree.pdf>

If you need to review the calling tree procedures they can be found at: <http://tln.lib.mi.us/calling-tree/>

Please discard any old versions of the weekday and Sunday calling trees that you may have and begin utilizing the new ones as needed.

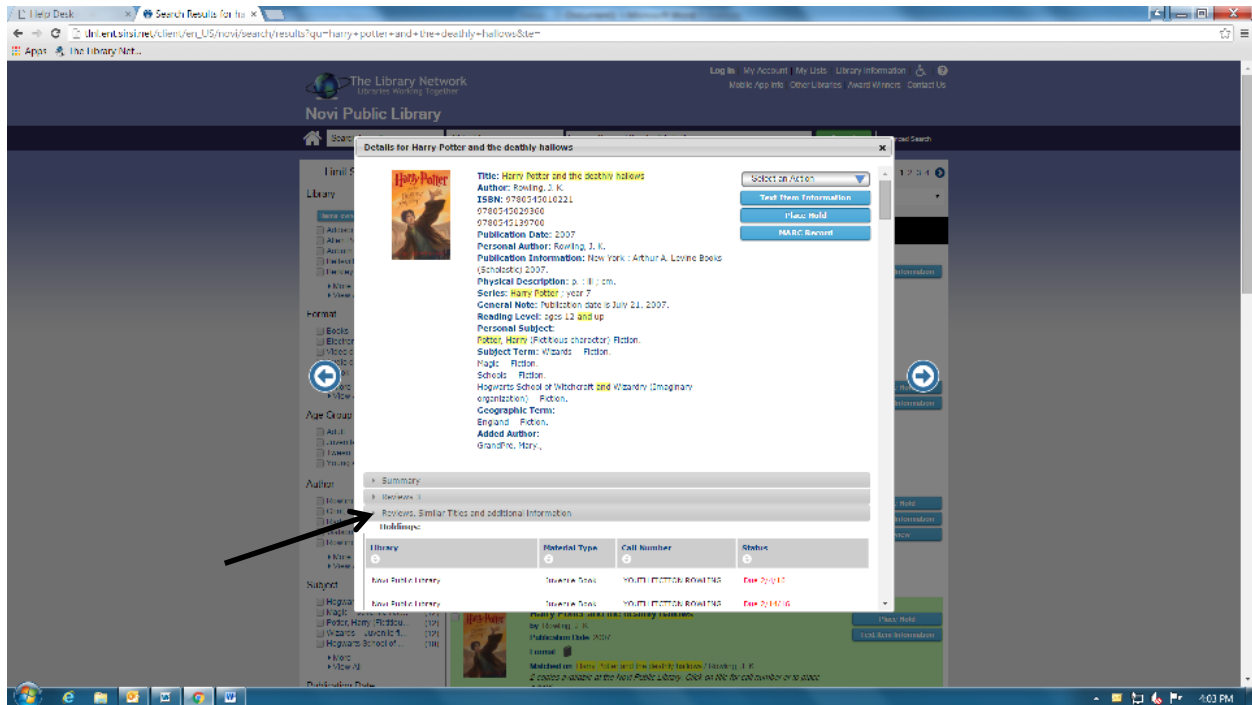
TLN will continue to do tests of the calling tree procedure on a quarterly basis.

**Owning Library's Circulation Rules Rule – Reminder**

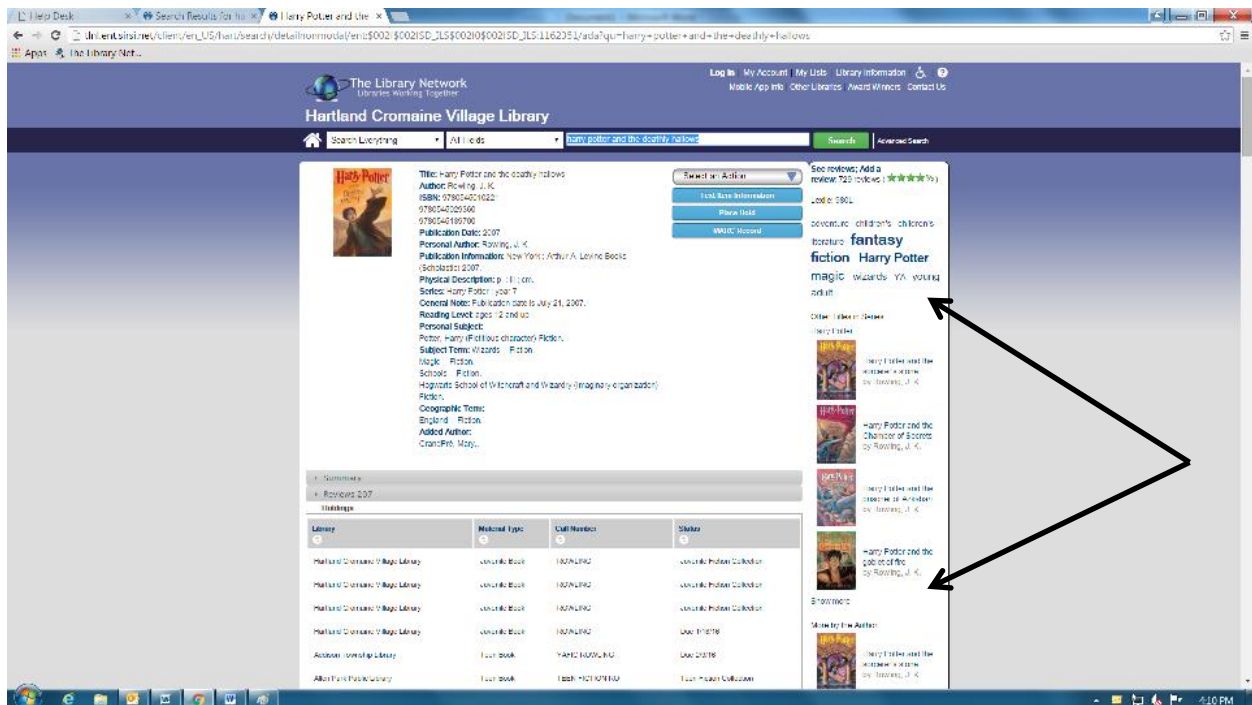
We have received a few complaints from SAS libraries that their items are being checked out for extended loan periods by other libraries to cards such as Youth Programming cards. Please remind staff that it is a SASUG policy that the circulation rule of the owning library must be honored. When checking out an item owned by another shared system library, the system uses the circulation rule (loan period, overdue fine rate, renewal limit) of the library that owns the item. Staff should honor this rule; the loan period should not be extended, nor should the item be renewed more times than the circulation rule of the item permits.

## Enterprise and LibraryThing

In Enterprise we currently display the item detail page in the modal window view. Use of the modal window allows for navigation to the next record in a hit list, but forces the LibraryThing for Libraries features to be in one of the accordion tabs:



In order to improve the visibility of the LibraryThing for Libraries information to users, including the newly added Series and Awards feature, we will stop using the modal window view, so that the LTFL information can display right on the item detail page itself:



Users will be able to use the browser's back button to return to the hit list to select another item to view.

We will begin making this change for each shared system library's Enterprise instance on February 1; it may take several days to complete the changes, as the changes have to be made one library at a time.