

**SHARED AUTOMATION SYSTEM USERS' GROUP  
MEETING OF JANUARY 26, 2012**

**SYSTEM UPDATE**

**Statistical Summary**

Circulation System Availability:	Dec: 100%	
Patrons:	Dec 1 <sup>st</sup> : 687,218	Jan 1 <sup>st</sup> : 686,293 (-925)
Items:	Dec 1 <sup>st</sup> : 4,666,421	Jan 1 <sup>st</sup> : 4,656,915 (-9,506)
Bib Records:	Dec 1 <sup>st</sup> : 927,667	Jan 1 <sup>st</sup> : 928,922 (+1,255)
24/7 Phone Renewals:	Nov: 1,344	Dec: 1,274
Training:	1 Advanced Searching, 1 Circulation, 1 Serials	

**Library Thing for Libraries**

**12/7/2011 – 1/24/2012**

Times tag browser launched:	2,924
Tag browse:	1,154
Editions browse:	2,550
Tags clicked:	3,045
Similar items browse:	11,561
Review links clicked on:	4,160
Reviews submitted:	29

**Library Anywhere**

Date	Pages	Users	Visits	Pages per Visit	Average Visit (seconds)
October 2011	9,739	932	2,527	3.85	45.3
November 2011	10,323	922	2,233	4.62	45.7
December 2011	10,470	1,038	2,313	4.53	41.2
January 2012	10,918	1,014	2,446	4.46	44.4

**Symphony 3.4.1 Released**

SirsiDynix announced the release of Symphony v3.4.1 in mid-December. TLN staff is currently reviewing the release notes and known issues documents and will be installing v3.4.1 on the test server in the next couple of weeks. A couple of items of particular note in Symphony 3.4.1 include:

- Tabbed display for multiple open wizards in the WorkFlows staff client
- Optional SMS notifications

Once we have been able to spend some time reviewing the 3.4.1 client/server on the test system, we will have a better idea of when to schedule the upgrade.

**Postage Increase**

As of January 22, 2012, first class postage was increased by one cent, to \$0.45. This increase effects the rate that TLN must charge for each paper data mailer (overdue notices, hold pickup notices, assumed lost/bill notices) sent via the U.S. mail. Each mailer will now cost \$0.52 to mail (up from \$0.51); this cost includes the \$0.45 first class mail cost, plus \$0.07 for the cost of the mailer itself. This increase will be reflected in the next quarterly data mailer billing.

### **Online Bill Payment in eLibrary – Update**

Several libraries have made the online bill payment functionality available to their patrons in eLibrary. If your library would like to move forward with having this functionality set up for use by your patrons, open a helpdesk ticket with a Category of eLibrary and a Sub Category of Other, and we will get it set up for.

The minimum amount that can be paid is \$5.00. Each month, TLN will send each library a list of LOST bills that have been paid in full, so that you can follow your usual process for lost items paid. TLN will send a check to each library for their portion of the receipts on a quarterly basis, less fees incurred.

The PayPal fee structure for the plan we are currently set up with is:

- A \$30 per month base fee
- A \$0.30 per transaction fee
- A percentage transaction fee that is dependent on gross receipts.
  - \$0.00 - \$3,000 the fee will be 2.9%
  - \$3,000 - \$10,000 the fee will be 2.5%
  - Over \$10,000 the fee will be 2.2%

However, with a high volume of transactions it will not be practical for us to apply the exact fee per transaction based on the fees noted above. Instead, the Executive Committee agreed that it was more practical for the \$30 per month base fee to be paid from the Shared System annual budget, and that all other fees incurred are shared by each participating shared system library as a percentage of the total quarterly gross receipts. In other words, the difference of the quarterly gross of payments made and the quarterly net received from PayPal equals the fees for the quarter; the fees divided by the gross quarterly receipts equals the percentage we will apply to each library for that quarter.

For example, if the quarterly gross receipts from all libraries equals \$10,000 and the quarterly net we receive from PayPal is \$9,600, the \$400 difference is the total fees for the quarter.  $\$400/\$10,000$  (fees divided by the gross quarterly receipts) equals the percentage we will apply to each library for that quarter. Fees will vary by quarter.